



MINUTES

**Business Meeting of the
Niagara Falls Water Board
December 16, 2024 at 5:00 p.m.**

**Water Treatment Plant Conference Room
5815 Buffalo Avenue, Niagara Falls New York 14304**

Meeting could be attended in person or via videoconference.

1. Preliminary Matters

a. Call To Order

Chairman Sirianni called the meeting to order at 5:00 p.m.

b. Pledge of Allegiance to the Flag of the United States of America

c. Attendance:

**Aversa Present, Dean Present, Kimble Present (Zoom), Larkin Present (Zoom),
Sirianni Present.**

d. Presentations (None Scheduled)

e. Public Comments (All speakers must register with the meeting clerk prior to roll call and are limited to three minutes per person – total time for all speakers may not exceed one hour).

Jim Briggs, Staff Representative for USW District 4, spoke in favor of the Board passing a resolution to restore residency in the City as a requirement for Civil Service jobs.

f. Letters and Communications

g. Prior Meeting Minutes

i. Draft November 18, 2024 Meeting Minutes

Motion by Board Member Aversa and seconded by Board Member Dean to approve the November 18, 2024 meeting minutes.

Aversa __Y__ Dean __Y__ Kimble __Y__ Larkin __Abstain__ Sirianni __Y__

Motion carried, 4-0, with 1 abstention.

2. Executive Director & General Counsel – Sean Costello

a. Draft 2025 Budget

3. Personnel Items – Sean Costello

a. December 16, 2024 Personnel Actions

A motion was made by Board Member Aversa and seconded by Board Member Dean to approve Item No. 1 on the Personnel Action Sheet.

Prior to a vote on the motion, Board Member Aversa amended the motion to be for approval of the Personnel Action sheet in its entirety, seconded by Board Member Kimble.

Aversa __Y__ Dean __Y__ Kimble __Y__ Larkin __Y__ Sirianni __Y__

Motion to approve the December 16, 2024 Personnel Actions carried, 5-0.

4. Engineering – Douglas Williamson

5. Information Technology (IT) –Jonathan Joyce

6. Finance – Michael Smith

- a. Revenue vs. Budget (YTD 11-30-24)**
- b. Water Board - Expense vs. Budget (YTD 11-30-24)**
- c. Water Division - Expense vs. Budget (YTD 11-30-24)**
- d. Sewer Division - Expense vs. Budget (YTD 11-30-24)**
- e. Bank Account Balances, Bank on Buffalo and KeyBank (YTD 09-30-24)**

7. Safety – John Accardo

8. Questions Regarding November 2024 Operations and Maintenance Report

9. Resolutions

2024-12-001 - HIRING PREFERENCE FOR CITY OF NIAGARA FALLS RESIDENTS

Board Member Aversa spoke in favor of requiring all NFWB employees to be residents of the City. Board Member Larkin opposes the Resolution because she believes it will be subjectively and selectively used. Discussion and debate among the Board members ensued.

Motion by Board Member Dean and seconded by Board Member Sirianni to approve.

Aversa __N__ Dean __Y__ Kimble __Y__ Larkin __N__ Sirianni __Y__

Motion carried, 3-2.

2024-12-002 - REPAIR OF WWTP INTERMEDIATE PUMP MOTOR RECTIFIER WHEEL

a. 2024-11-25 - Volland Proposal 24-2110 for WWTP Intermediate Pump Rectifier Wheel

Motion by Board Member Aversa and seconded by Board Member Dean to approve.

Aversa __Y__ Dean __Y__ Kimble __Y__ Larkin __Y__ Sirianni __Y__

Motion carried, 5-0.

2024-12-003 - MISSION STATEMENT, PERFORMANCE MEASUREMENTS, ANNUAL REPORT

a. 2024 Annual Review of Mission Statement, Performance Measurements, Report on Ops and Accomplishments

Motion by Board Member Kimble and seconded by Board Member Aversa to approve.

Aversa __Y__ Dean __Y__ Kimble __Y__ Larkin __Y__ Sirianni __Y__

Motion carried, 5-0.

2024-12-004 - ANNUAL REVIEW OF PROCUREMENT AND INVESTMENT POLICIES

- a. NFWB Procurement Policy v1.7
- b. NFWB Investment Policy v1.3

Motion by Board Member Dean and seconded by Board Member Aversa to approve.

Aversa __Y__ Dean __Y__ Kimble __Y__ Larkin __Y__ Sirianni __Y__

Motion carried, 5-0.

2024-12-005 - 2025 BOARD MEETING SCHEDULE

- a. Proposed Board Meeting Dates 2025

Motion by Board Member Dean and seconded by Board Member Aversa to approve.

Aversa __Y__ Dean __Y__ Kimble __Y__ Larkin __Y__ Sirianni __Y__

Motion carried, 5-0.

2024-12-006 - LUCITY RENEWAL

- a. 2024-12-03 - Trittech Software Systems Invoice No 426522 for Renewal of Lucity

Motion by Board Member Dean and seconded by Board Member Aversa to approve.

Aversa __Y__ Dean __Y__ Kimble __Y__ Larkin __Y__ Sirianni __Y__

Motion carried, 5-0.

2024-12-007 - ADOPTING 2025 BUDGET

Motion by Board Member Kimble and seconded by Board Member Aversa to approve.

Aversa __Y__ Dean __Y__ Kimble __Y__ Larkin __Y__ Sirianni __Y__

Motion carried, 5-0.

10. Unfinished/Old Business

11. New Business & Additional Items for Discussion

Chairman Sirianni thanked Mr. Costello and Mr. Smith for their work on the budget.

Board Member Aversa asked to be on record wishing everyone a Merry Christmas, Kwanzaa, and Hanukkah.

12. Executive Session (if needed)

None.

13. Adjournment of Meeting

Motion by Board Member Kimble and seconded by Board Member Larkin to adjourn at 5:52 p.m.

Aversa __Y__ Dean __Y__ Kimble __Y__ Larkin __Y__ Sirianni __Y__

Motion carried, 5-0.