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AGENDA

Business Meeting of the Niagara Falls Water Board December 18, 2023 at 5:00 p.m.

**Water Treatment Plant Conference Room
5815 Buffalo Avenue, Niagara Falls New York 14304**

Meeting may be attended in person or via videoconference – visit NFWB.org for details. Please refer to work session packet posted to NFWB.org for copies of documents noted on agenda that are not part of this packet.

1. Preliminary Matters

a. Attendance:

Asklar (Board Member/Chairman of Finance/Member Exec. Staff Review Cmte.)

Forster (Chairman)

Kimble (Board Member)

**Larkin (Board Member/Vice Chairwoman/Governance Chairwoman/
Chairwoman Exec. Staff Review Cmte.)**

Leffler (Board Member/Member Exec. Staff Review Cmte.)

b. Public Comments (All speakers must register with the meeting clerk prior to roll call and are limited to three minutes per person – total time for all speakers may not exceed one hour).

c. Comments from Chairman Forster

i. 2023 Budgeted Expenses - Expenditures of User Rates, Fees, and Charges Less Debt Service

- d. Presentations (none scheduled)
 - e. Letters and Communications
 - i. 2023-12-06 – COVID Wastewater Surveillance Update Memorandum
 - ii. 2023 WIIA Grant Award Letter Project No. C9-6603-17-00 – Calumet Ave. Sewer Main
 - iii. 2023 WIIA Grant Award Letter Project No. 18587 – Drinking Water System Improvements
 - 1. List of Drinking Water Projects - WIIA Grant Project No. 18587
 - f. Prior Meeting Minutes
 - i. Draft November 20, 2023 Meeting Minutes
2. Acting Executive Director – Michael Eagler
- a. WWTP Project Budget Tracker (CPL)
 - b. WWTP Construction Schedule Tracker (CPL)
 - c. Financial Award Summary (CPL)
3. Operations Executive – David Conti
4. Outside Infrastructure Updates – Cortez Bradberry
5. Engineering – Douglas Williamson
- a. In-Plant Mechanical Services Contract – No Bids Received
6. Personnel Items – David San Lorenzo
- a. December 18, 2023 Personnel Actions
 - b. Union Time Off Year to Date
7. Information Technology (IT) –Jonathan Joyce

8. Finance – Brian Majchrowicz

- a. Drip Program
- b. Transfer of Outstanding Balances to City Taxes
- c. Correspondence with Town of Niagara – Outstanding Balance
 - i. Town of Niagara Sewer Agreement
- d. Revenue Budget Performance Report through 11/30/2023
- e. Sewer Fund Expense Budget Performance Report through 11/30/2023
- f. Water Fund Expense Budget Performance Report through 11/30/2023
- g. Board Fund Expense Budget Performance Report through 11/30/2023
- h. Key Bank and Bank on Buffalo Balance Report
- i. Budget Amendments Report
- j. Wilmington Trust Balance Report
- k. Treasury Account Balance Report
- l. Capital Payments

9. Questions Regarding November 2023 Operations and Maintenance Report

10. Safety – John Accardo

11. General Counsel and Secretary – Sean Costello

- a. Water/Sewer Line Warranty Program Update

12. From the Chairman

13. Resolutions

2023-12-001 – LUCITY RENEWAL

- a. Lucity Software 2024 Renewal Pricing

2023-12-002 – 2024 WATER BOARD MEETING SCHEDULE

- a. Proposed 2024 Meeting Schedule
- b. Calendar Marked With Proposed 2024 Meeting Dates

**2023-12-003 – 2023 ANNUAL REVIEW OF MISSION STATEMENT,
ADOPTION OF AND REPORT ON PERFORMANCE MEASUREMENTS,
AND REPORT ON OPERATIONS AND ACCOMPLISHMENTS**

- a. Draft 2023 Annual Review of Mission Statement, Performance Measurement Report, and Report on Operations and Accomplishments

2023-12-004 – AWARD BID FOR WATER TREATMENT PLANT CHLORINE BOOSTER PROJECT

- a. **2023-12-05 – Chlorine Booster Project Award Recommendation and Bid Tabulation**

2023-12-005 – CHANGE ORDER FOR GENERAL CONTRACT WORK WWTP PROJECT 1: ADDITIONAL CONCRETE REPAIRS FOR BASIN 2

- a. **2023-11-13 – Hohl Project 1 Proposed Change Order No. 20**

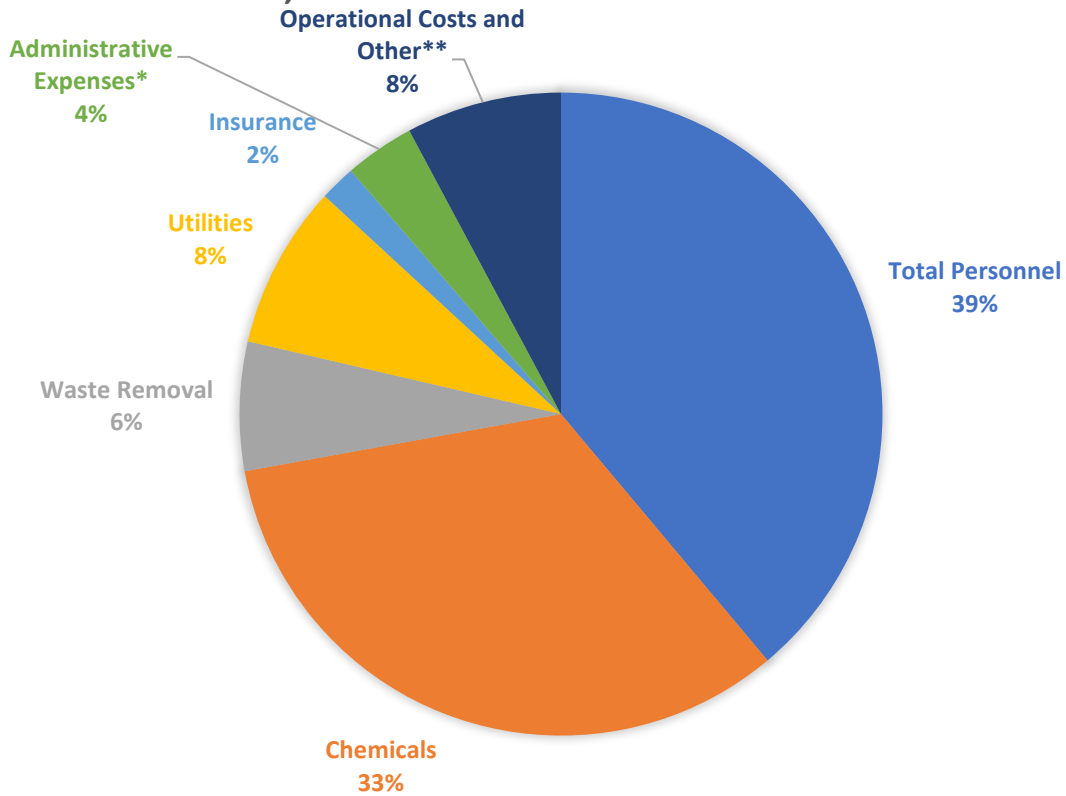
14. Unfinished/Old Business

15. New Business & Additional Items for Discussion

16. Executive Session (if needed)

17. Adjournment of Meeting

2023 BUDGETED EXPENSES-EXPENDITURES OF USER RATES, FEES & CHARGES LESS DEBT SERVICE



	<u>2023</u>	<u>Percentage of Total</u>
-	-	
Total Personnel	\$ 12,599,986	39%
Chemicals	\$ 10,775,000	33%
Waste Removal	\$ 2,100,500	6%
Utilities	\$ 2,664,500	8%
Insurance	\$ 585,000	2%
Administrative Expenses*	\$ 1,137,191	4%
Operational Costs and Other**	<u>\$ 2,534,190</u>	<u>8%</u>
Total	<u>\$ 32,396,367</u>	<u>100%</u>

* Includes Office Supplies, Training, Computer Services & Software, and Professional Services

** Includes Rentals, Auto Expenses, Leases, Tools & Small Equipment, Machinery, Materials, and Undesignated Services



December 12, 2023

The Honorable Nicholas Forster
Chairman
Niagara Falls Public Water Authority
5815 Buffalo Avenue
Niagara Falls, NY 14304

RE: Clean Water State Revolving Fund (CWSRF) Project No. C9-6603-17-00
2024 Sewer Improvements - Calumet Avenue Sewer Main

Dear Chairman Forster:

On behalf of Governor Kathy Hochul, I am pleased to inform you that your community has been awarded a NYS Water Infrastructure Improvement Act (WIIA) grant for the above referenced project.

Your WIIA grant has been awarded in an amount not to exceed \$162,500, based on information provided in your application, including total estimated eligible project costs. The Environmental Facilities Corporation (EFC) will determine the actual amount of your grant when the project is complete and final project costs have been confirmed. Your grant may be reduced if total project costs are less than anticipated or if your project receives grant from another source.

Please confirm your acceptance of the grant award and intent to proceed with this project by completing and signing the enclosed form and e-mailing it to nyswatergrants@efc.ny.gov no later than January 19, 2024. Without your confirmation, we may bypass your project and award these grant funds to another community.

As means of advancing this project, members of our EFC team will contact you to guide you through the program requirements and related processes, and to answer any of your questions. In order to remain eligible for these funds, your community must enter into a Project Finance Agreement or a Grant Agreement for the above project by September 30, 2025.

Should you be interested in pursuing CWSRF financing, a project listing must be received no later than June 14, 2024. Please see EFC's website for more information on listing your project.

We appreciate your interest in the WIIA program and look forward to working with you on your water quality improvement project.

Sincerely,

Maureen A. Coleman
President & CEO

Enclosure

CC: Niagara Falls Water Board - Michael Eagler, Acting Executive Director
CPL - Seth Krull, P.E., Senior Project Engineer
NYSDEC Region 9 - Damianos Skaros, P.E.
NYSDEC Region 9 - Robert Locey, P.E.
NYSEFC - Eric Moody

ACKNOWLEDGEMENT AND ACCEPTANCE OF WIIA GRANT AWARD

Please confirm your community's acceptance of the WIIA grant by signing below. Please e-mail the completed form to nyswatergrants@efc.ny.gov no later than **January 19, 2024**.

ACKNOWLEDGMENT BY THE AWARDEE:

Niagara Falls Public Water Authority
C9-6603-17-00
2024 Sewer Improvements - Calumet Avenue Sewer Main

The Awardee intends to proceed with this project and accepts the Water Infrastructure Improvement Act grant.

_____ (Signature of Authorized Representative)
_____ (Print Name)
_____ (Title) _____ (Date)



December 12, 2023

The Honorable Nicholas Forster
Chairman
Niagara Falls Water Board
5815 Buffalo Avenue
Niagara Falls, NY 14304

RE: Drinking Water State Revolving Fund (DWSRF) Project No. 18587
2023 Water System Improvements

Dear Chairman Forster:

On behalf of Governor Kathy Hochul, I am pleased to inform you that your community has been awarded a NYS Water Infrastructure Improvement Act (WIIA) grant for the above referenced project.

Your WIIA grant has been awarded in an amount not to exceed \$5,000,000, based on information provided in your application, including total estimated eligible project costs. The Environmental Facilities Corporation (EFC) will determine the actual amount of your grant when the project is complete and final project costs have been confirmed. Your grant may be reduced if total project costs are less than anticipated or if your project receives grant from another source.

Please confirm your acceptance of the grant award and intent to proceed with this project by completing and signing the enclosed form and e-mailing it to nyswatergrants@efc.ny.gov no later than January 19, 2024. Without your confirmation, we may bypass your project and award these grant funds to another community.

As means of advancing this project, members of our EFC team will contact you to guide you through the program requirements and related processes, and to answer any of your questions. In order to remain eligible for these funds, your community must enter into a Project Finance Agreement or a Grant Agreement for the above project by September 30, 2025.

We appreciate your interest in the WIIA program and look forward to working with you on your water quality improvement project.

Sincerely,

Maureen A. Coleman
President & CEO

Enclosure

CC: Niagara Falls Water Board - Michael Eagler, Acting Executive Director
Niagara Falls Water Board - Brian Majchrowicz, MBO Officer
CPL - Seth Krull, P.E., Project Manager
NYSDOH - Monika King

ACKNOWLEDGEMENT AND ACCEPTANCE OF WIIA GRANT AWARD

Please confirm your community's acceptance of the WIIA grant by signing below. Please e-mail the completed form to nyswatergrants@efc.ny.gov no later than **January 19, 2024**.

ACKNOWLEDGMENT BY THE AWARDEE:

Niagara Falls Water Board
18587
2023 Water System Improvements

The Awardee intends to proceed with this project and accepts the Water Infrastructure Improvement Act grant.

_____ (Signature of Authorized Representative)
_____ (Print Name)
_____ (Title) _____ (Date)

List of Projects

2023 WIIA Grant Award Letter Project No. 18587 – Drinking Water System Improvements

Alternative 2H - Install New Ground Storage Tank and Pre-Packaged Pumping Station at Beech Avenue	\$6,500,000.00
W13 - 81st Street watermain - Frontier Avenue to Niagara Falls Boulevard	\$2,030,000.00
W15 - College Terrace watermain - Madison to College Avenue	\$510,000.00
W24 - Rivershore Drive watermain - S. 86th Street to 91st Street	\$770,000.00
W24.1 - West Rivershore Drive watermain	\$1,830,000.00
WTP-5 Roof Replacement	\$3,000,000.00
WTP-3 Chlorine Scrubber	\$500,000.00
WTP-6.1 Filter Vent Piping	\$100,000.00
Total:	\$15,240,000
Grant Amount:	\$5,000,000



MINUTES

Business Meeting of the Niagara Falls Water Board November 20, 2023 at 5:00 p.m.

Water Treatment Plant Conference Room
5815 Buffalo Avenue, Niagara Falls New York 14304

Meeting may be attended in person
or via videoconference – visit NFWB.org for details.

1. Preliminary Matters

Chairman Forster called the meeting to order at 5:00 p.m.

a. Attendance:

Asklar (Board Member/Chairman of Finance/Member Exec. Staff Review Cmte.) *Present*

Forster (Chairman) *Present*

Kimble (Board Member) *Present via Videoconference*

Larkin (Board Member/Vice Chairwoman/Governance Chairwoman/
Chairwoman Exec. Staff Review Cmte.) *Present*

Leffler (Board Member/Member Exec. Staff Review Cmte.) *Absent*

b. Public Comments (All speakers must register with the meeting clerk prior to roll call and are limited to three minutes per person – total time for all speakers may not exceed one hour).

c. Comments from Chairman Forster

i. 2023 Budgeted Expenses - Expenditures of User Rates, Fees, and Charges Less Debt Service

d. Presentations

i. Drescher & Malecki LLP, Rate Consultants

1. Debt Service Coverage Presentation Slides

Charles Trottier and Matt Montalbo from Drescher & Malecki LLP presented their Financial Projections and User Rates slideshow. As rate consultant their firm provides independent cash flow estimates, to determine the revenue sufficient to meet the Board's Rate Covenant (debt-service coverage ratio of 1.15). Assumptions are based on historical trends and audited financial data, the most current available information provided through discussions with Board Management, year-to-date budget to actual reports per the financial software, and other information obtained from the NYS retirement system, health insurance publications, etc.

Based on the results of their financial projection model, Drescher & Malecki states the Board should achieve a 1.40 debt ratio on its O&M budget with a 1.0% rate increase in 2024.

e. Letters and Communications

i. 2023-11-07 – COVID Wastewater Surveillance Update Memorandum

f. Prior Meeting Minutes

i. Draft October 23, 2023 Meeting Minutes

Motion by Board Member Larkin and seconded by Board Member Asklar to approve the October 23, 2023 meeting minutes.

Asklar Y Forster Y Kimble Y Larkin Y Leffler Absent

Motion carried, 4-0.

2. Acting Executive Director – Michael Eagler

- a. WWTP Project Budget Tracker (CPL)**
- b. WWTP Construction Schedule Tracker (CPL)**
- c. Financial Award Summary (CPL)**

Mr. Eagler stated that the protective sliding window for the front office will be installed next week.

3. Operations Executive – David Conti

Chairman Forster welcomed Mr. Conti to the Niagara Falls Water Board.

4. Inside Infrastructure and Operations – Russell DeFranco

Mr. DeFranco was absent.

5. Outside Infrastructure Updates – Cortez Bradberry

Mr. Bradberry stated he has no updates.

6. Engineering – Douglas Williamson

Mr. Williamson stated an IDIQ bid for mechanical services in 2024 at various NFWB facilities is being issued tomorrow. The bid opening will be December 7, 2023.

7. Personnel Items – David San Lorenzo

- a. November 20, 2023 Personnel Actions
- b. Union Time Off Year to Date

Motion by Board Member Asklar and seconded by Board Member Larkin to approve the November 20, 2023 Personnel Actions.

Asklar Y Forster Y Kimble Y Larkin Y Leffler Absent

Motion carried, 4-0

8. Information Technology (IT) – Clayton Hotchkiss

Mr. Hotchkiss stated IT installed the Dark Trace cyber security monitoring system, which will monitor traffic at the Water Treatment Plant. In two weeks, they will go over results with the vendor and see if there are any improvements that can be made.

9. Finance – Brian Majchrowicz

Mr. Majchrowicz was absent. Chairman Forster stated he spoke to Mr. Majchrowicz about the Water Board's request to Bank on Buffalo for accepting credit card payments from ratepayers. He stated Bank on Buffalo offered a fee \$2.99 for the first \$700 paid, which is lower than the previous offer of \$3.99. The Board Members agreed that this fee is acceptable and will be revisited in 6-8 months.

- a. Proposed 2024 Budget Overview
- b. Credit Card Payment Update
- c. Shutoff Program Update
- d. Revenue Budget Performance Report through 10/31/2023
- e. Sewer Fund Expense Budget Performance Report through 10/31/2023
- c. Water Fund Expense Budget Performance Report through 10/31/2023
- d. Board Fund Expense Budget Performance Report through 10/31/2023
- e. Key Bank and Bank on Buffalo Balance Report
- f. Wilmington Trust Balance Report
- g. Treasury Account Balance Report
- h. Budget Amendments Report
- i. Capital Payments

10. Questions Regarding October 2023 Operations and Maintenance Report

11. Safety – John Accardo

Mr. Accardo stated there will be mandatory Workplace Violence Training held in the Water Treatment Plant Conference room on December 4th.

12. General Counsel and Secretary – Sean Costello

Mr. Costello was absent.

13. From the Chairman

14. Resolutions

2023-11-001 - PROJECT 1 CHANGE ORDER FOR ADDITION OF SAFETY RAILINGS

a. Proposed Project 1 Change Order to Add Safety Railings

Motion by Board Member Larkin and seconded by Board Member Kimble to approve.

Asklar __Y__ Forster __Y__ Kimble __Y__ Larkin __Y__ Leffler __Absent__

Motion carried, 4-0.

2023-11-002 – ADOPTING 2024 BUDGET

a. Proposed 2024 NFWB Budget

Motion by Board Member Larkin and seconded by Board Member Asklar to approve.

Asklar __Y__ Forster __Y__ Kimble __Y__ Larkin __Y__ Leffler __Absent__

Motion carried, 4-0.

Chairman Forster thanked the employees of the Niagara Falls Water Board for working hard every day to make the company a better place. He also thanked the staff for tightening the budget where necessary, and for the hard work put into the 2024 Budget by Director of Finance Brian Majchrowicz, Chairman of Finance Michael Askler, and Acting Executive Director Michael Eagler, helping lead to a 0% rate increase for 2024. The Water Board will continue all efforts to save money in the upcoming year, like working with the City of Niagara Falls on outside projects when possible and hiring skilled workers from the Unions instead of outside contractors.

Chairman Forster also stated we should not lose sight of the fact that the Water Board is in dire need of wastewater plant conversion. We have the oldest and largest carbon plant in the country. It is very important that we continue to work with local and state officials to help acquire the funds for plant conversion.

W2023-11-003 -115kV TRANSFORMER T-1 REPAIRS AT WWTP

Motion to waive the agenda deadline policy in order to consider the resolution by Board Member Larkin and seconded by Board Member Kimble.

Asklar __Y__ Forster __Y__ Kimble __Y__ Larkin __Y__ Leffler __Absent__

Motion carried, 4-0.

Motion by Board Member Larkin and seconded by Board Member Kimble to approve.

Asklar __Y__ Forster __Y__ Kimble __Y__ Larkin __Y__ Leffler __Absent__

Motion carried, 4-0.

15. Unfinished/Old Business

1) WWTP Sodium Hypochlorite Tank Replacement

- 7/14/22: The 2021 WIIA Sewer (WWTP) Grant of \$1,125,000 was awarded on April 19, 2022 that included the some of the funds necessary to complete the WWTP tank removal and replacement work. We may be able to utilize some of the remaining balance of the WWTP Phase II grant to assist with this work, as well. We need approval from the NYSDEC to include some of the WWTP tank replacement work under this WWTP Phase II grant. The draft WWTP Tank Replacement RFP that was created needs to be finalized to show the grant funding sources that have been approved for the project, before we can proceed.
- 7/14/23: Resolution for engineering services in work session packet.
- 9/15/23: Contract amendment for work needs to be prepared.
- 10/19/23: Contract amendment has been sent to AECOM for execution.
- 11/9/23: Contract amendment is fully executed, AECOM work underway.

16. New Business & Additional Items for Discussion

17. Executive Session: Anticipated motion to enter into executive session for the purpose of considering matters leading to the appointment, employment, promotion, demotion, or removal of a particular person (Public Officers Law § 105(f)).

18. Adjournment of Meeting

Motion by Board Member Larkin and seconded by Board Member Asklar to adjourn the meeting at 5:39 p.m.

Asklar __Y__ Forster __Y__ Kimble __Y__ Larkin __Y__ Leffler __Absent__

Motion carried, 4-0.

DRAFT

**Niagara Falls Water Board
Personnel Actions and Report
Monday, December 18, 2023**

Personnel Actions Sheet & Requested of the Board. All appointments are subject to the appointee meeting the minimum qualifications and all applicable civil service conditions.
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A. PERSONNEL ACTIONS RECOMMEND TO HIRE				
Line Item Number	Position	Department/Location	Pay Rate or Grade	ADDITIONAL INFORMATION

B. RECOMMENDED PROMOTION / MOVE / APPOINTMENT				
Line Item Number	Name and Position	Type of labor move	Change in pay rate or grade	ADDITIONAL INFORMATION

C. PREVIOUSLY TABLED PERSONNEL ACTIONS				
Line Item Number	Action and Position	Department/Location	Pay Rate or Grade	ADDITIONAL INFORMATION

D. OTHER PERSONNEL ACTIVITY FOR BOARD NOTIFICATION				
Name	Position	Department/Location	Pay Rate	ADDITIONAL INFORMATION
Russel DeFranco	Dir. Inside Infrastructure	Admin.	\$88,000.00	Position eliminated from 2024 budget, last day of employment 11/29.
Glenn Choolokian	Crew Leader	WWTP Buildings/Grounds	\$28.62 per hour	Retiring 12/30/2023
Fifi Sandonato	Senior Administrative Assistant	Admin.	\$32.97 per hour	Retiring 12/29/2023

E. PERSONNEL ON LONG TERM LEAVE OF ABSENCE				
Name	Last Day Worked	Dept.	Return Status	Comments
CDT Trainee	10/19/2023	OSW	Unknown	Disability
CMM	12/1/2023	Inside Maint	Unknown	Workers Comp.

2023 Year to Date - NFWB Paid Time Off for Union Business

Employee	Hours of NFWB Paid Union Time	Wages	Benefits	Total Including Benefits
USW Employee 1	309.75	\$7,982.77	\$3,097.50	\$11,080.27
USW Employee 2	219.50	\$6,222.71	\$3,788.70	\$10,011.41
USW Employee 3	134.00	\$3,499.25	\$1,340.00	\$4,839.25
USW Employee 4	117.00	\$2,721.36	\$1,170.00	\$3,891.36
USW Employee 5	12.00	\$296.46	\$120.00	\$416.46
USW Employee 6	33.00	\$946.13	\$561.00	\$1,507.13
USW Employee 7	16.50	\$511.89	\$285.00	\$796.89
USW Employee 8	311.00	\$10,493.59	\$3,110.00	\$13,603.59
USW Employee 9	144.00	\$2,895.34	\$1,440.00	\$4,335.34
USW Employee 10	39.00	\$958.69	\$390.00	\$1,348.69
IBEW Employee	<u>118.50</u>	<u>\$3,708.71</u>	<u>\$2,006.00</u>	<u>\$5,714.71</u>
Total	1454.25	\$40,236.90	\$17,308.20	\$57,545.10
Time Period: January 1, 2023 through December 9, 2023				

WEALTH ADVISORS- 2643

Treasury Reconciliation FY 2023

MONTH	STARTING VALUE	DEPOSITS/WITHDRAWALS	TRANSFERS	CHANGE IN VALUE	MONTH ENDING VALUE	PY MONTH ENDING VALUE
JAN	15,227,145.81	(25,383.34)		53,171.98	15,254,934.45	15,436,824.17
FEB	15,254,934.45	(26,552.96)		(7,432.01)	15,220,949.48	15,433,352.18
MAR	15,220,949.48	(46,834.27)		129,939.40	15,304,054.61	15,430,135.70
APR	15,304,054.61	(51,111.64)		18,135.81	15,271,078.78	15,424,553.53
MAY	15,271,078.78	(27,208.21)		32,674.76	15,276,545.33	15,421,170.00
JUN	15,276,545.33	(48,449.39)		48,507.42	15,276,603.36	15,397,568.19
JUL	15,276,603.36	(47,551.20)		58,636.49	15,287,688.65	15,398,795.06
AUG	15,287,688.65	(60,465.12)		58,581.89	15,285,805.42	15,322,422.45
SEP	15,285,805.42	(43,706.26)		81,549.33	15,323,648.49	15,233,218.27
OCT	15,323,648.49	(14,334.60)		57,952.63	15,367,266.52	15,174,647.51
NOV	15,367,266.52	(27,590.00)		79,806.32	15,419,482.84	15,229,644.66
DEC	15,419,482.84				15,419,482.84	15,227,145.81
FY TOTAL		(419,186.99)		611,524.02		

BANK PAID DATE	Req #	Invoice Date	PP # of #	VENDOR	Project Name	DESCRIPTION	INVOICE	AMOUNT	CIP FUNDING ACCOUNT
11/21/2023	2023-169	10/18/2023	24	Hohl Industrial	Basin Modifications	Construction	179324-24	\$ 306,126.16	WWTP-1
11/21/2023	2023-170	10/24/2023	18	CIR Electric	Screenings & Grit Transport	Electrical	3066326-18	\$ 9,651.65	WWTP-3
11/21/2023	2023-171	10/23/2023	25	CIR Electric	Basin Modifications-Phase 4A	Electrical work	60603097-25	\$ 21,334.72	WWTP-1
11/21/2023	2023-172	10/2/2023	2	CPL	West Rivershore Watermain	Professional Services	94205	\$ 70,250.00	W-10
11/21/2023	2023-173	10/30/2023	2	CPL	WWTP Biological Process Improvements	Professional Services-April 2023	94955	\$ 10,710.00	WWTP-15
11/21/2023	2023-174	10/16/2023	3	CPL	West Rivershore Watermain	Professional Services	94579	\$ 10,876.20	W-24
11/21/2023	2023-175	4/24/2023	N/A	CPL	Combined Projects-Miscellaneous	Professional Services-Capital Work Management-March 2023	90428	\$ 22,166.54	C-5
11/21/2023	2023-176	7/13/2023	6	John W. Danforth	Replacement of Critical Heating & Ventelation equipment	Construction	PB111307	\$ 135,870.90	WWTP-7
11/21/2023	2023-177	9/25/2023	N/A	John W. Danforth	Heat Pumps	Heat Pumps	JC131920/131919/132038/131922/131921	\$ 36,505.00	WTP-6
11/21/2023	2023-178	10/18/2023	2-Retention	John W. Danforth	VentPipe Replacement	VentPipe Replacement	PB111741RTN	\$ 3,292.14	WTP-3
11/21/2023	2023-179	10/18/2023	1	John W. Danforth	VentPipe Replacement	VentPipe Replacement	PB111741	\$ 62,550.61	WTP-3
11/21/2023	2023-180	10/20/23	Retention	4th Generation	18th Street Water Main Replacment	18th Street Water Main Replacment	2-Retention	\$ 3,016.50	S-8
11/21/2023	2023-181	8/30/1971	N/A	Kage Innovation	De-Icer for Skid Steers	De-Icer for Skid Steers	26175	\$ 12,740.00	WTP-30
11/21/2023	2023-182	10/26/2023	9	AECOM	Consent Order Services	OEM-September 2023	2000816829	\$ 9,447.52	C-5
11/21/2023	2023-183	6/23/2023	28	Arcadis	WWTP project 3	Construction Administration-May 2023	34372756	\$ 3,612.00	WWTP-3
11/21/2023	2023-184	10/3/2023	1	Weaver Metals & Roofing	WTP Roof Reconstruction	Roof Construction	2023007-01	\$ 294,215.00	WTP-5
11/21/2023	2023-185	10/31/2023	2	Weaver Metals & Roofing	WTP Roof Reconstruction	Roof Construction	2023007-02	\$ 697,205.00	WTP-5
11/21/2023	2023-186	9/26/2023	N/A	Monroe Tractor	Sweeper Brush for Skid Steer	Sweeper Brush for Skid Steer	E01468	\$ 9,377.00	WTP-7
11/21/2023	2023-187	10/27/2023	N/A	Hach Company	Turbidity Meter Project/Laboratory Instrumentation	Turbidity Meter	13796584	\$ 18,588.02	WTP-4
	2023-188	10/2/2023	N/A	General Insulation Company	Pipe Insulation	Pipe Insulation	56572898.001 & 002	\$ 6,690.16	WTP-7
11/21/2023	2023-189	10/11/2023	N/A	Advanced Network Services of WNY, Inc.	WTP Generator Project	Fiber Cables	215114	\$ 9,247.00	WTP-6.2
11/21/2023	2023-190	10/25/2023	1	Core & Main	Large Valve Replacement	Valves & Highmax Versa	T811012	\$ 30,326.04	W-3
11/21/2023	2023-191	10/19/2023	2	Core & Main	Hydrant Replacement	Joint Follower Glands	T760224	\$ 745.80	W-3
								\$ 1,784,643.96	

NIAGARA FALLS WATER BOARD RESOLUTION # 2023-12-001

LUCITY SOFTWARE SUPPORT AND MAINTENANCE RENEWAL

WHEREAS, the Niagara Falls Water Board utilizes Lucity enterprise asset management software to help manage and maintain its assets; and

WHEREAS, the Water Board’s annual support agreement with Tritech Software Systems (the sole source and developer for the software) for the Lucity software expires on January 31, 2024; and

WHEREAS, the Water Board’s IT staff recommend renewing the annual support agreement for Lucity in order to maintain its functionality; and

WHEREAS, the cost to renew the annual support agreement for the period of February 1, 2024 through January 31, 2025 is \$20,487.70;

NOW THEREFORE BE IT

RESOLVED, that the Niagara Falls Water Board hereby authorizes payment to Tritech Software Systems the sum of \$20,487.70 to renew the annual support agreement for the Lucity software system for the period of February 1, 2024 through January 21, 2025.

Water Board Personnel Responsible for Implementation of this Resolution:
Executive Director

Water Board Budget Line or Capital Plan Item with Funds for this Resolution:
Software Maint./Licenses FA.8150.0000.0446.008
Budget Line Supplied by: J. Joyce
Available Funds Confirmed by: B. Majchrowicz

On December 18, 2023, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Board Member Asklar	[]	[]	[]	[]
Board Member Kimble	[]	[]	[]	[]
Board Member Larkin	[]	[]	[]	[]
Board Member Leffler	[]	[]	[]	[]
Chairman Forster	[]	[]	[]	[]

Signed By:

Vote Witnessed By:

Nicholas J. Forster, Chairman

Sean W. Costello, Secretary to Board

Renewal Order prepared by:
Brittany Berryhill
brittany.berryhill@centralsquare.com

Renewal Order #: Q-153325
Start Date: February 1, 2024
End Date: January 31, 2025
Billing Frequency: Yearly
Subsidiary: Tritech Software Systems

Renewal Order prepared for:
Erika Schroeder, Confidential Secretary
Niagara Falls Water Board
5815 Buffalo Ave
Niagara Falls, NY 14304
7162839770x232

Thank you for your continued business. We at CentralSquare appreciate and value our relationship and look forward to serving you in the future. CentralSquare provides software that powers over 8,000 communities. More information about all of our products can be found at www.centralsquare.com.

WHAT SOFTWARE IS INCLUDED?

	PRODUCT NAME	QUANTITY	TOTAL
1.	AssetManagement	1	7,688.83 USD
2.	GISDesktop	1	487.37 USD
3.	GISWeb	1	2,436.79 USD
4.	MobileManagement	1	1,188.70 USD
5.	WorkManagement	1	8,686.01 USD
Renewal Order Total:			20,487.70 USD

Billing Information

This is not an invoice. Prices shown do not include any taxes that may apply. Any such taxes are the responsibility of the Customer.

For customers based in the United States or Canada, any applicable taxes will be determined based on the laws and regulations of the taxing authority(ies) governing the Ship To location provided by the Customer on the Renewal Order Form.

Please note that the Total Price shown above has been rounded to the nearest two decimal places for display purposes only. The actual price may include as many as five decimal places. For example, an actual price of \$21.37656 will be shown as a Total Price of \$21.38. The Total for this quote has been calculated using the actual prices for the product and/or service, rather than the Total Price displayed above.

NIAGARA FALLS WATER BOARD RESOLUTION # 2023-12-002

2024 WATER BOARD MEETING SCHEDULE

WHEREAS, the Niagara Falls Water Board has, by past practice, approved the schedule for the work sessions and the regular meetings by resolution prior to the next year of operation; and

WHEREAS, the Water Board must schedule an annual meeting pursuant to Article V, Section 1 of its By-Laws;

NOW THEREFORE BE IT

RESOLVED, that the calendar of work sessions, business meetings, and the annual meeting that is attached hereto is hereby adopted by the Niagara Falls Water Board for 2023.

Water Board Personnel Responsible for Implementation of this Resolution:

- Executive Director
General Counsel and Secretary

Water Board Budget Line or Capital Plan Item with Funds for this Resolution:

Not applicable.

On December 18, 2023, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Table with 5 columns: Name, Yes, No, Abstain, Absent. Rows include Board Member Asklar, Board Member Kimble, Board Member Larkin, Board Member Leffler, and Chairman Forster.

Signed By:

Vote Witnessed By:

Nicholas J. Forster, Chairman

Sean W. Costello, Secretary to Board



Board Members:

Nicholas Forster, Chairman
Colleen Larkin, Vice-Chair
Michael Asklar, Treasurer
Rena Kimble
Gretchen Leffler

TO: All Interested Parties

FROM: Niagara Falls Water Board

**RE: Niagara Falls Water Board Work Session and
Business Meeting Dates for the Calendar Year 2024**

The Niagara Falls Water Board (“Water Board”) has scheduled the dates below for its 2024 work sessions and the regular business meetings. Unless notice is posted changing the meeting location, meetings are held at the Water Board offices located at 5815 Buffalo Avenue, Niagara Falls, New York, begin at 5:00 p.m., and may be attended by videoconference pursuant to the instructions and procedures posted at <https://nfwb.org/reports/minutes/>. The business meeting held March 25, 2024 shall be deemed the Annual Meeting pursuant to Article V, Section 1 of the Water Board’s by-laws. Any changes to this schedule (including cancellations) or special meetings shall be announced to the public pursuant to the Open Meetings Law.

Work Sessions:

Business Meetings:

None Scheduled

January 22, 2024

None Scheduled

February 26, 2024

March 18, 2024

March 25, 2024

April 15, 2024

April 22, 2024

None Scheduled

May 20, 2024

June 17, 2024

June 24, 2024

July 15, 2024

July 22, 2024

August Recess

August Recess

September 16, 2024

September 23, 2024

October 21, 2024

October 28, 2024

None Scheduled

November 18, 2024

December 9, 2024

December 16, 2024

Calendar for year 2024 (United States)



Light blue = NFWB Tier II Holiday

Yellow = Proposed Work Session

Green = Proposed Business Meeting

January

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- Jan 1 • New Year's Day
- Jan 15 • Martin Luther King Jr. Day
- Feb 14 • Valentine's Day
- Feb 19 • Presidents' Day
- Mar 17 • St. Patrick's Day
- Mar 31 • Easter Sunday
- Apr 1 • Easter Monday

- Apr 15 • Tax Day
- May 5 • Cinco de Mayo
- May 12 • Mother's Day
- May 27 • Memorial Day
- Jun 14 • Flag Day
- Jun 16 • Father's Day
- Jun 19 • Juneteenth

- Jul 4 • Independence Day
- Sep 2 • Labor Day
- Oct 14 • Columbus Day
- Oct 31 • Halloween
- Nov 5 • Election Day
- Nov 11 • Veterans Day
- Nov 28 • Thanksgiving Day

- Nov 29 • Black Friday
- Dec 24 • Christmas Eve
- Dec 25 • Christmas Day
- Dec 31 • New Year's Eve

NIAGARA FALLS WATER BOARD RESOLUTION # 2023-12-003

**2023 ANNUAL REVIEW OF MISSION STATEMENT,
ADOPTION OF AND REPORT ON PERFORMANCE MEASUREMENTS,
AND REPORT ON OPERATIONS AND ACCOMPLISHMENTS**

WHEREAS, pursuant to the Public Authorities Law and best-practice guidance from the Authorities Budget Office, the Niagara Falls Water Board (“Water Board”) has determined annually to review its mission statement, has prepared performance measurement objectives as a means for the Board and management to evaluate and monitor whether the Water Board’s policies and operating practices are in accordance with its mission, has reviewed those performance measurements, and has developed a format for an annual report on operations and accomplishments that it deems appropriately describes the Water Board’s operations, completed and active projects, as well as material changes in its operations and programs, if any;

NOW THEREFORE BE IT

RESOLVED, that the Niagara Falls Water Board hereby adopts the performance measurements set forth in the attached 2023 Annual Review of Mission Statement, Performance Measurement Report, and Report on Operations and Accomplishments, as well as the reports on those subjects set forth in that document.

Water Board Personnel Responsible for Implementation of this Resolution:

Executive Director
General Counsel

Water Board Budget Line or Capital Plan Item with Funds for this Resolution:

Not applicable.

On December 18, 2023, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Board Member Asklar	[]	[]	[]	[]
Board Member Kimble	[]	[]	[]	[]
Board Member Larkin	[]	[]	[]	[]
Board Member Leffler	[]	[]	[]	[]
Chairman Forster	[]	[]	[]	[]

Signed By:

Vote Witnessed By:

Nicholas J. Forster, Chairman

Sean W. Costello, Secretary to Board



**2023 Annual Review of Mission Statement,
Performance Measurement Report,
and Report on Operations and Accomplishments**

December 18, 2023

A. Mission Statement

Pursuant to Public Authorities Law Section 2824-a, the Niagara Falls Water Board has adopted a mission statement and reviews that statement annually to ensure its mission has not changed and that its performance goals continue to support its mission.

The Water Board's mission statement, adopted in 2003, is as follows:

The mission of the Niagara Falls Water Board (NFWB) is to provide safe and reliable water and wastewater management services to our community in an economical and efficient manner.

The Water Board has reviewed its mission statement and the following performance goals and is proud to report that its policies and operating practices are in accordance with its mission statement.

B. Performance Goals

The Niagara Falls Water Board has established the following performance goals, and met them during 2023 as follows:

1) Safe:

- **Meet or exceed Department of Health and EPA drinking water quality requirements.**

In 2023, the Water Treatment Plant has operated with no violations, providing clean, ample, and high-quality water for our service area. [In June 2023, the Water Board issued its Annual Drinking Water Quality Report for 2022](#), and it is proud to report that our system has never violated a state established maximum contaminant level.

- **Environmentally sound sewage treatment in accordance with SPDES permit.**

The Water Board has operated its aging wastewater treatment plant as efficiently and effectively as possible, while aggressively seeking funding to convert that 1970's era treatment plant to a more appropriate biological treatment technology. Its only SPDES permit violations in 2023 relate to low-level detections of BHC, and the Water Board has initiated a robust response to address this issue. In October 2022, the Board approved a professional services agreement with AECOM, an engineering firm, to research the cause and solution for the BHC violations and to help develop a plan of action to address the issue. In 2023, the DEC accepted a plan proposed by the Water Board to address BHC violations by requiring actions from the Significant Industrial Users that contribute most of the BHC to the Water Board system. These efforts are underway, have demonstrated early success, and will continue in 2024.

2) Reliable:

- **Invest in capital projects required to maintain facilities and customer satisfaction.**

The Board has invested an average of approximately \$9 million per year in capital improvements over the past three years and plans more than \$30 million in capital improvements over the next three years. Its capital investments are intended to ensure reliable drinking water and wastewater treatment and delivery of those services through the City-wide network of mains maintained by the Water Board. It also has invested in its vehicle fleet, purchased equipment in 2023 to allow its outside crews efficiently to perform jobs in-house at lower cost, and it has continued to invest in newer passenger vehicles for employee safety, fuel efficiency, and to reduce maintenance costs and downtime. Capital projects underway in 2023 included additional SCADA control of treatment plant processes, ensuring efficient utilization of chemicals and human assets.

3) Economical:

- **Consider burden on ratepayers when determining operational and capital spending.**

The Water Board funds all its operational costs from rates and fees charged to users of its system, and covenants with its bondholders require it to raise the full amount of its operations budget in rates and fees each year. Treatment chemicals are approximately one-fifth of the Water Board's budget. Soaring chemical costs drove rate increases in 2022 and 2023, but in 2024 chemical bids were more favorable. This, combined with cost-control measures such as careful management of overtime expenses, implementation of improved technology, and avoiding contractor markups through continued efforts to do more work "in house" – hiring skilled labor from Union halls as temporary employees when necessary – has helped control expenses. With careful cost control, the Water Board's 2024 budget was balanced with no increase in 2024 rates, fees, or other charges.

Even with a 0% rate increase, in 2024 the Water Board plans to continue to improve its operations and capital facilities. Investments will be made at both treatment plants and in the distribution and collection system.

- **Actively seek grants and cooperative agreements with other government entities to reduce costs.**

In 2023, the Water Board continued to work cooperatively with partners in government to deliver efficient and cost-effective services to the community. In particular, it worked cooperatively with the City of Niagara Falls on many occasions in 2023 pursuant to an agreement that permits shared services between the parties.

The Water Board also has continued to invest in professional grant writing services and in a consultant to assist with seeking State and Federal infrastructure funds to maximize the grant money it can obtain, as its ratepayers cannot shoulder the cost of all needed system investments on their own. Efforts to secure financial support in 2023 included numerous treatment plant tours for elected officials, community leaders, and other stakeholders. Water Board staff presented the case for funding for converting the wastewater treatment plant to a biological treatment process to elected officials both in Albany and locally.

4) Efficient:

- **Leverage advances in technology and science to meet expanding system needs without excess increases in costs.**

In 2023, further integration or enhancement of SCADA control for equipment continued to be a major focus of projects at the wastewater treatment plant and gorge pumping station. IT infrastructure has been upgraded, including for the first time deploying a secure wireless network in certain locations and major upgrades to firewalls and other network hardware. Meter reading technology has been updated with the manufacturer's newest cloud-based software solution.

Telecommunications equipment has been upgraded, including replacement of costly desktop phone service with a new system that saves substantially on recurring monthly costs while enhancing the service provided to customer service callers.

C. Report on Operations and Accomplishments

There have been no material changes in the Water Board's operations, which are focused on its mission to provide safe and reliable water and wastewater management services to our community in an economical and efficient manner. The Water Board continuously monitors its operations and accomplishments through creation and review of monthly operations and maintenance reports. Reference is made to the full reports which are posted as part of monthly Water Board agenda packets here: [Minutes | Niagara Falls Water Board \(nfwb.org\)](https://www.nfwb.org). For future-looking projects, the Water Board maintains and updates its Capital Improvement

Plan, available at [Capital Improvements | Niagara Falls Water Board \(nfwb.org\)](https://www.nfwb.org/capital-improvements). Combined, these documents provide a detailed picture of the Water Board's operations as well as its completed and active projects. Interested persons may request a compilation of these reports by contacting the Water Board's Secretary at scostello@NFWB.org.

NIAGARA FALLS WATER BOARD RESOLUTION # 2023-12-004

AWARD BID FOR WATER TREATMENT PLANT CHLORINE BOOSTER PROJECT

WHEREAS, the Niagara Falls Water Board (“Water Board”) has been working on a project to add an additional chlorine injection point inside the water treatment plant, to provide redundancy and the ability to chlorinate raw water even if the plant lost significant pressure; and

WHEREAS, the Water Board, with the assistance of CPL, its engineers, solicited bids for a contractor to perform work necessary for the project, including installing a new pump skid with variable frequency drives and a pressure transducer that the Water Board will supply, installation of a new PVC header pipe, and installation of required fittings and appurtenances; and

WHEREAS, the Water Board received one bid, from John W. Danforth Company and in the total amount of \$83,800; and

WHEREAS, CPL recommends awarding the bid to John W. Danforth Company;

* CONTINUED ON NEXT PAGE *

NOW THEREFORE BE IT

RESOLVED, that the Niagara Falls Water Board hereby authorizes the Executive Director to enter into a contract with John W. Danforth Company for work related to installing a chlorine booster pump at the Water Treatment Plant, for a total sum not to exceed that firm's bid of \$83,800.

Water Board Personnel Responsible for Implementation of this Resolution:
Executive Director

Water Board Budget Line or Capital Plan Item with Funds for this Resolution:
CIP Item No. WTP-6.1, WTP Chlorine System Upgrades
Capital Line Supplied by: D. Williamson
Funds Confirmed by: B. Majchrowicz

On December 18, 2023, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Board Member Asklar	[]	[]	[]	[]
Board Member Kimble	[]	[]	[]	[]
Board Member Larkin	[]	[]	[]	[]
Board Member Leffler	[]	[]	[]	[]
Chairman Forster	[]	[]	[]	[]

Signed By:

Vote Witnessed By:

Nicholas J. Forster, Chairman

Sean W. Costello, Secretary to Board

December 5, 2023

Sean Costello, Attorney
Michel C. O'Laughlin Water Treatment Plant
5825 Buffalo Ave
Niagara Falls NY 4304

RE: Niagara Falls Water Board
Award Recommendation
CHLORINE BOOSTER STATION REPLACEMENT
CPL PROJECT NO. 14143.02

Dear Mr. Costello,

The bids for the Niagara Falls Water Board Water Treatment Plant Chlorine Booster Station Replacement were opened on Tuesday December 5, 2023. A copy of our bid tabulation is enclosed for your information and review.

One Bid proposal was received.

JW Danforth	\$83,800.00
-------------	-------------

Clark Patterson Lee recommends awarding to John W. Danforth. as the lowest responsible bidder for the total base bid of \$83,800.00.

Very truly yours,

Clark Patterson Lee



Jay F. Meyers, P.E.

Enclosure

c:

File

NIAGARA FALLS WATER BOARD WTP CHLORINE BOOSTER STATION REPLACEMENT

Bid Opening: Tuesday December 5, 2023, 2023, 2:00 PM

Bid Item	Description	JW Danforth Company	
ITEM 1-CHLORINE BOOSTER STATION REPLACEMENT			
		\$ 63,800.00	
ITEM 2- CONTINGENCY		\$ 20,000.00	
Total Base Bid		\$ 83,800.00	

**CHANGE ORDER FOR GENERAL CONTRACT WORK
WWTP PROJECT 1: ADDITIONAL CONCRETE REPAIRS FOR BASIN 2**

WHEREAS, the Niagara Falls Water Board (“Water Board”) contracted with Hohl Industries to perform the general contracting work required to construct a project to restore scum pumping and install fine screen, replacement of traveling bridges with chain and flight equipment, replacement of both isolation plate guides, and submersible pumping system upgrades in sedimentation basins (collectively “Project 1”), required pursuant to Order on Consent R9-20170906-129 with the New York State Department of Environmental Conservation; and

WHEREAS, the bid documents for Project 1 included estimated quantities for repairs to the existing concrete in the sedimentation basins, bid based on unit prices, as the exact extent of necessary repairs could not be determined until work was underway; and

WHEREAS, the scale and scope of the concrete repair work required properly to complete the sedimentation basin upgrades that are part of Project 1 significantly exceeded the estimated quantities used for bid purposes, and in August 2023 the Water Board approved Resolution 2023-08-001, which included additional funds for that purpose but was based on estimated quantities with respect to Basin 2 which the contractor did not have the opportunity to fully inspect until it recently was taken offline for Project 1 work; and

WHEREAS, Hohl Industrial Services, Inc., the general contractor for Project 1, has prepared change order request No. 20, dated November 13, 2013, that includes as Item 1 a request for funds to complete an additional 636.78 square feet of concrete repair beyond what is covered by previously approved funds in order to finish basin No. 2, at a total cost of \$43,460.24, and this proposed change order has been reviewed and deemed necessary and appropriate by CPL, the Water Board’s engineers for Project 1; and

WHEREAS, it is anticipated that remaining funds from the Water Board’s State and Municipal Facilities Program (“SAM”) Grant, Project ID No. 15688, which is funding Project 1 work, can be reallocated to cover approximately half the cost of the additional work that is the subject of the proposed change order;

* CONTINUED ON NEXT PAGE *

NOW THEREFORE BE IT

RESOLVED, that on behalf of the Niagara Falls Water Board, its Executive Director hereby is authorized to accept that part of Hohl Industrial Services, Inc., proposed change order No. 20, dated November 13, 2023, denominated as Item 1, for additional concrete floor repairs associated with WWTP Project 1, for a total cost not to exceed \$43,460.24.

Water Board Personnel Responsible for Implementation of this Resolution:
Executive Director

Water Board Budget Line or Capital Plan Item with Funds for this Resolution:
CIP Item No. WWTP-1 - Sed. Basins & Scum Collection System Modification
(SAM Grant Project ID #15688)
Capital Line Supplied by: D. Williamson
Available Funds Confirmed by: B. Majchrowicz

On December 18, 2023, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Board Member Asklar	[]	[]	[]	[]
Board Member Kimble	[]	[]	[]	[]
Board Member Larkin	[]	[]	[]	[]
Board Member Leffler	[]	[]	[]	[]
Chairman Forster	[]	[]	[]	[]

Signed By:

Vote Witnessed By:

Nicholas J. Forster, Chairman

Sean W. Costello, Secretary to Board



CHANGE ORDER REQUEST

HOHL INDUSTRIAL SERVICES, INC.
179324- - SEDIMENTATION BASINS & SCUM COLLECTIONS SYS
MODIFICATIONS

DATE: 11/13/2023

PCO#: 20

To: JAY MEYERS
 CPL ARCHITECTURE ENGINEERING AND
 PLANNING

26 MISSISSIPPI ST, SUITE 100
 BUFFALO, NY 14203

Phone: 716-880-1264

Fax:

Email: JMeyers@CPLteam.com

CC:

From: BRAD ROBERTS
 HOHL INDUSTRIAL SERVICES, INC.

770 Riverview Blvd
 TONAWANDA, NY 14150

Phone: 716-332-0466

Fax: 716-332-0467

Email: broberts@hohlind.com

Below is the detail for our proposal to complete the following changes in contract work:

- Contract Requested C.O.: PCO#20 - ADD'L CONCRETE - REMOVAL STEEL PLATES
 - Proposed Scope of Work:
- The prices below are valid until

PCO Item	Status	Change (in Days)	Quantity	UM	Unit Price	Amount
1 : ADDITIONAL FLOOR REPAIRS	Initial / Original		0.000	LS	0.00000	43460.24
Additional Floor Repairs beyond Estimate approved in Change Order 18 Per attached Nichols Long & Moore Proposal - 179324 Rev2 636.78sf @ \$65.00, \$41,390.70 + 5% Mark-up						
2 : REMOVAL STEEL PLATES CATWALK PLATFORM ABOVE FLOCCULATION	Initial / Original		0.000	LS	0.00000	807975.00
Removal of Steel Plates on Catwalk Platform above Flocculation Basin- Basin 1-5 Per attached Nichols Long & Moore Proposal - 179324 Rev3 30 Each @ \$25,650.00 = \$769,500 + 5% Mark-up Additional Concrete removal @ \$595/cf or \$595/sf						
3 : REMOVAL STEEL PLATES ON CATWALK PLATFORM ABOVE GRIT SCREW	Initial / Original		0.000	LS	0.00000	713895.00
Removal of Steel Plates on Catwalk Platform above Grit Screw along Building Basins 1 -5 Per attached Nichols Long & Moore Proposal - 179324 Rev3 13 Each @ \$52,300 = \$679,900 + 5% Mark-up Additional Concrete removal @ \$595/cf or \$595/sf						
TOTAL CHANGE ORDER						\$1,565,330.24

Submitted By:

Approved By:

11/13/2023

BRAD ROBERTS

Date

JAY MEYERS

CPL ARCHITECTURE ENGINEERING AND PLANNING

Date

NICHOLS LONG & MOORE CONSTRUCTION CORP.



November 10th, 2023
Hohl Industrial Services, Inc.
770 Riverview Boulevard
Tonawanda, NY 14150

Attn: Brad Roberts; broberts@hohllind.com and Dennis Borden; dborden@hohllind.com
Re: Niagara Falls Waste Water Treatment Plant
Sedimentation Basin and Scum Collection System Modifications
Additional Concrete Work
Job #179324 Rev. 2

Brad and Dennis,

As per our conversation regarding the additional concrete work in basin #2 floor repairs. After sounding the concrete floors in basin #2, it has been determined that approximately 3900sf of floor overlay has to be removed and replaced. Change order 18 has been approved for a total of \$327,600/\$65.00sf = 5040sf.

	Estimated Quantity	Actual
Basin #3	3,150sf	1,776.78sf
Basin #2	1,260sf	3,900sf
Basin #1	630sf	Unknown
Total	5,040sf	5,676.78sf

At this time, we will be short 636.78sf to finish basin #2. Also, there is no remaining quantity for basin #1 floors.

636.78sf x \$65.00/sf = \$41,390.70

Change order need to complete basin #2.

Thank you for the opportunity to quote this work. Please call us should you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Rick Mekelburg', is written over a horizontal line.

Rick Mekelburg
Senior Project Manager

NICHOLS LONG & MOORE CONSTRUCTION CORP.



November 11th, 2023
Hohl Industrial Services, Inc.
770 Riverview Boulevard
Tonawanda, NY 14150

Attn: Brad Roberts; broberts@hohllind.com and Dennis Borden; dborden@hohllind.com
Re: Niagara Falls Waste Water Treatment Plant
Sedimentation Basin and Scum Collection System Modifications
Additional Concrete Work
Job #179324 Rev. 3

Brad and Dennis,

As per our conversation regarding the additional concrete work, enclosed is the following breakdown:

#1 Removal of steel plates on catwalk platform above flocculation basin. Basins 1-5 30ea. Remove and replace concrete 12" around perimeter of existing hole.

\$25,650ea

Additional concrete removal at \$595.00/cf or \$595.00sf

Grit Screw

#2 Removal of steel plates on catwalk platform above flocculation basin along building basins 1-5. 13ea.

\$52,300ea

Additional concrete removal at \$595/cf or \$595.00/sf

Thank you for the opportunity to quote this work. Please call us should you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Rick Mekelburg', written over a white background.

Rick Mekelburg
Senior Project Manager