

MAINTENANCE WORKER-2

DISTINGUISHING FEATURES OF THE CLASS: This is manual work performed in the various City departments as assigned requiring certain abilities and skills in the use of tools and equipment including driving automotive vehicles. General instructions and supervision are received from the Foreman, Assistant Foreman, Crew Leader, Maintenance Worker-3 or other assigned supervisor, and the work is constantly checked. However, the incumbent is responsible for the accuracy of the work. The incumbent may lead and work along with seasonal or work force program workers. The Maintenance Worker-2 performs related work as required.

TYPICAL WORK ACTIVITIES:

In the Public Works Department:

Performs a variety of street and sidewalk construction and maintenance work such as Spreading and raking black-top or asphalt according to grade and contour of streets, preparing and laying out concrete walks and floors, performing cement repair tasks on sidewalks; Spreads salt by hand; Shovels snow; Installs snow fence; Assists with the operation of the asphalt zipper in the milling of City streets; Assists in the operations of rollers; May act as group leader at times in the performance of various tasks; In the Automotive Division: Assists Mechanics and Welders as a laborer; works as a fuel station attendant when required.

In the Parks Department:

Cuts grass and weeds with tractor mowers; Cultivates ground with disc harrow, drag roller; Paints football, soccer and baseball fields; Cleans and maintains swimming pools; Moves furniture and other equipment such as voting machines, etc.; Erects and paints fences and athletic equipment; Assist in the erection of bleachers and bandstands; Maintains small parks; Assist Tree Climbers; Drives motor equipment to deliver tools and supplies; Drives both Bobcat Toolcat and Case Skid Steer in the operation of the following attachments: snow blower, bucket, forklift, plow, drill bit brooms, and any other attachment as assigned; Drives snow removal equipment; Maintains flower beds; Sprays trees and shrubs; Uses pesticide control on Golf Courses; Works on special events such as Lights in the Park, concerts, etc.; Provides cleaning, maintenance and security at ramps/lots; Responsible for mail pick-up and delivery; Performs inside and outside building maintenance.

In the Sewer Collection and Wastewater Facilities:

Lays sewer pipes; Directs shoring up of excavations; Operates function of sewer inspection truck; Inspects inside manholes and chambers; Uses hand tools as required; Cuts and caulks sewer pipes; Operates air hammer to break up concrete and asphalt; Cuts grass and weeds with tractor mowers; Cultivates grounds and landscapes; Sprays trees and shrubs; Maintains flower beds and lawns; Uses pesticides/fertilizers; Erects and paints fences; Drives various service vehicles; Performs errands such as mail pick-up, supplies pick-up/deliveries of parts, tools, etc.; Operates snow removal equipment to clear snow routes in parks and on sidewalks; Assists in maintaining HVAC equipment by changing/cleaning air filters, etc.; Orders cleaning and general supplies

from established sources; Performs inside and outside building maintenance, including minor plumbing; Assists Control /Maintenance Mechanics, Storekeeper, and other Trades with jobs such as cribbing, basins, pump house set-up, and checking gas/oil for equipment.

In the Water Facilities:

Makes taps in water lines and mains as required; Operates air hammer to break up concrete and asphalt; Installs and repairs clamps, couplings and water pipes; Performs sludge removal and grounds maintenance; Assists in backfilling, tamping and margin restoration; Installs and removes plates on road cuts; Performs cleaning repairs, and various maintenance duties which require the use of hand and power tools.

In the Public Library:

Supervises and performs cleaning, maintenance and minor repair activities inside the building; Assists with ground work and maintains interior plantings; Assists in arranging furniture and equipment; Assist Crew Leader in maintaining heating, ventilating and air conditioning equipment; Performs errands and deliveries; Orders cleaning and general maintenance supplies from established sources.

KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL

CHARACTERISTICS: Good knowledge of basic tools related to construction, repair and maintenance work; ability to follow oral directions; ability and willingness to work under all weather conditions; physical condition commensurate with the demands of the position

MINIMUM QUALIFICATIONS: EITHER

- A. Graduation from high school or possession of a high school equivalency diploma and two (2) years' experience in the similar type of work to which he employee is to be assigned; OR
- B. Any combination of training and experience which provides the required knowledge, skills and abilities.

SPECIAL REQUIREMENTS:

Candidates must possess a New York State driver's license at the time of appointment, and maintain for the duration of employment.