

NIAGARA FALLS WATER BOARD



REQUEST FOR PROPOSALS (“RFP”) NO. 2019-05

**WORKERS COMPENSATION, LIABILITY,
AND PROPERTY INSURANCE BROKER**

ADDENDUM NO. 1 – AUGUST 27, 2019

Include this Addendum as part of the Request for Proposals for the above-referenced project. It supplements portions of the original RFP, the extent of which shall remain, except as revised herein:

Answers to Questions:

The following responses may be relied upon for preparing a response to the RFP, but the selected broker should verify the information contained herein prior to taking any formal action:

1. What is the current broker compensation structure? Are all policies on commission or are they net of commission?

Answer: The carriers currently pay commissions.

2. When does the 3-year rate guarantee expire with the HCC policy?

Answer: The HCC policy that the Water Board selected does not include a rate guarantee.

3. Can we get the revised property premium?

Answer: The property premium for the 10/18/2018 to 10/18/2019 policy was \$278,516, plus a NY fire fee of \$829, total \$279,345.

4. Can we get the loss runs for the Package as well as TPA claims report showing self-insured losses? Would it be possible to get the loss runs for the Package policy with HCC? Do you have a loss run outlining all of the casualty (auto & general liability) for claims under the \$500,000 retention?

Answer: Loss runs for the package policy (as well as the Workers Compensation and property loss runs) are attached. A loss-run for self-insured losses is not available at this time.

5. I didn't see any IM policy, but there is equipment listed on the schedules provided?
Answer: The Water Board does not have a separate inland marine policy.

6. Does NFWB employ armed security?
Answer: No. The Water Board employs several unarmed security guards. It is exploring hiring a contractor to provide armed security.

7. How often does NFWB review claims with their current agent(s)?
Answer: Workers Compensation claims were reviewed once in 2018 and once in 2019. There have not been formal claim reviews for the other policies in 2018 or 2019.

8. Does NFWB administer the claims for the Workers Compensation in house or have a third party TPA? Is a copy of that TPA claims report available?
Answer: The Water Board administers its Workers Compensation claims in house.

9. Are there any agreements between NFWB and any other insureds and/or Canada? And if so can we see a copy of those agreements?
Answer: The Water Board secures insurance for itself and the Niagara Falls Public Water Authority, a legally distinct entity with no property or employees of its own that issues bonds to fund capital projects. The Water Board is required by Section 2.5 of the attached PILOT/Operating Agreement to have contractors agree to indemnify the Water Board, Water Authority, and the City of Niagara Falls.

10. Has NFWB ever been self-insured on the workers comp?
Answer: No.

11. Has NFWB ever had any workers comp related body mechanics analysis or training done for employees?
Answer: We have completed one formal workstation ergonomic analysis for an employee; we provide general ergonomics and safe lifting training to all employees annually.

12. Have the Water Boards facilities undergone a cyber security assessment? If so any significant results?
Answer: Yes, assessments were completed in 2017 and 2018. Certain IT projects are ongoing. Process and business systems are totally segregated to enhance security.

13. Can you please confirm auto physical damage and deductibles for comprehensive and collision?
Answer: The Water Board currently self-insures for these. It has a \$500,000 deductible for its automobile liability policy.

14. Updated pricing for the HCC package policy.
Answer: See attached invoices.

15. Statement of values for the property locations outlining building and contents for each.
Answer: This item is not currently available.

16. Do you currently have a management liability policy?

Answer: No. The Water Board does have a separate crime policy; details are attached.

17. Just confirming whether the Water Board is looking for premium info for the RFP due on 9/4/2019?

Answer: Premium information is not required, though estimates on potential costs or savings may be included where appropriate.

AUTHORIZED WATER BOARD CONTACT:

Proposing firms are reminded that the Water Board's designated contact person for all matters concerning this Request for Proposals is:

Sean W. Costello, General Counsel
Niagara Falls Water Board
5815 Buffalo Avenue
Niagara Falls, New York 14304
(716) 283-9770 x 211
scostello@NFWB.org