



**Regular Session of the
Niagara Falls Water Board
June 24, 2019 5:00 PM at
Michael C. O’Laughlin Municipal Water Plant**

1. Attendance and Preliminary Matters:

Chairman O’Callaghan called the meeting to order at 5:00 p.m.

Forster P Kimble P Larkin P Leffler P O’Callaghan P

a. Letters and Communications

The Board discussed a letter received from a ratepayer regarding changing the name on an account; the matter had been handled by staff.

b. Public Comment (All speakers must register with the Chairperson prior to roll call and are limited to three minutes per person – total time for all speakers may not exceed one hour)

c. Approval of Minutes from May 20, 2019

Motion by Ms. Kimble and seconded by Ms. Leffler to approve the meeting minutes.

Forster abstain Kimble Y Larkin Y Leffler Y O’Callaghan Y

Motion passed 4-0

2. From the Executive Director

Mr. Fama states that a kick-off meeting with O’Brien & Gere took place on June 20, 2019 regarding the process waterline and piping project at the WWTP.

Mr. Fama explains that all 10 consent order projects have been started or will be started in the near future.

3. Superintendent

Mr. Eagler spoke on behalf of Mr. Wright regarding the re-design of storm flow to meet the NFWB policy in connection with a Meranti hotel project.

Designs for the two new hotels being built on Buffalo Ave. (65th St & 4th St.) have been reviewed by the NFWB Engineering Department, NF City Engineering Department and outside Maintenance Department. Plans meet all necessary requirements as far as water and sewer utilities are concerned and have been approved.

4. Engineering

Mr. Williamson explains the NFWB is on track to award work for July 2019 regarding the redirection of outfall 003.

This work will continue to be overseen by CPL; Mr. Fama believes this is the most efficient way to complete this task.

5. Director of Administrative Services – Personnel Items

Mr. Perry provided an updated organizational chart to all board members.

Mr. Perry explains he is still seeking an individual to fill the inventory control clerk position.

There were no personnel actions to approve at this time.

6. Information Technology (IT)

Mr. Perry states the fiber-optic wiring is in place; with minor growing pains.

7. Director of Financial Services – Financial Reports

Ms. Walker explains that the NFWB has received approximately \$41,000 for our services regarding the lead service line replacement program throughout the city of Niagara Falls.

8. Other Reports

- a. Questions Regarding Monthly O&M Report (if any)
- b. Safety

Ms. Senia states the Niagara Falls Fire Department was on site on June 18th to complete their annual inspection of both the WTP and the WWTP. Zero violations were reported.

9. General Counsel and Secretary

10. From the Chairman

Mr. O’Callaghan states he would like some additional information regarding the transition from Key Bank to Bank on Buffalo; he feels as though Bank on Buffalo has not delivered on promises for online credit card and check payments. Mr. O’Callaghan would like to see August 1, 2019 as the final deadline for implementing online credit card payments.

Ms. Walker states she has also spoken with Key Bank regarding their e-check options. Ms. Walker explains this transition is a work in progress.

11. Resolutions

2019-06-001 -- APPLICATION FOR ENGINEERING PLANNING GRANT FOR LASALLE SEWER FLOW ENGINEERING ANALYSIS WORK

- a. Short Form Environmental Assessment Form (“SEAF”) Part One
- b. SEAF Part Two

Motion by Ms. Leffler and seconded by Ms. Larkin to approve Forster __Y__ Kimble __Y__ Larkin __Y__ Leffler __Y__ O’Callaghan __Y__ Motion passed 5-0

2019-06-002 – 2019 MUNICIPAL COOPERATION AGREEMENT FOR SIDEWALK REPAIR

- a. Proposed Inter-Municipal Agreement

Motion by Ms. Kimble and seconded by Ms. Leffler to approve Forster __Y__ Kimble __Y__ Larkin __Y__ Leffler __Y__ O’Callaghan __Y__ Motion passed 5-0

2019-06-003 – DECLARING SEVERAL VEHICLES SURPLUS AND DIRECTING SALE OF SURPLUS VEHICLES VIA AUCTION

- a. Perry Auctions Information

Motion by Ms. Kimble and seconded by Ms. Larkin to approve Forster __Y__ Kimble __Y__ Larkin __Y__ Leffler __Y__ O’Callaghan __Y__ Motion passed 5-0

2019-06-004 – AUTHORIZING T-MOBILE LEASE AMENDMENT

a. Proposed Lease Amendment

Motion by Ms. Larkin and seconded by Ms. Leffler to approve

Forster Y Kimble Y Larkin Y Leffler Y O’Callaghan Y

Motion passed 5-0

12. Unfinished Business

Mr. O’Callaghan requests an update regarding the demolition of defunct acid tanks at the WWTP.

Mr. Meyers from CPL states a discussion was had with Mark Cerrone regarding a change order to complete the removal of the residual chemicals from the acid tanks. However, they request previous payments be up-to-date prior to moving forward with additional work.

13. New Business & Additional Items for Discussion

Mr. Forster requested information regarding water main replacement plans, hydrants out of service, lift station SCADA, street cut restoration, and the portable generator borrowed through Niagara County Emergency Management, with responses provided by Mr. Eagler.

Mr. Forster asked questions of Mr. Perry regarding implementation of the time clock, internet use policy, the number of motor vehicles insured, reports to the State, the drug testing policy, and training offered through Human Resources.

The fact that grant-funded service line replacements currently are being performed by the City through a contract between the City and Fourth Generation was discussed. Complaints regarding this work should be addressed to the City because the Water Board has no role in that work and is not a party to the contract between the City and Fourth Generation.

14. Executive Session (if needed)

No executive session.

15. Adjournment of Meeting

Motion by Ms. Kimble and seconded by Ms. Larking to adjourn at 6:23 p.m.

Forster Y Kimble Y Larkin Y Leffler Y O’Callaghan Y

Motion passed 5-0