



**Regular Session of the
Niagara Falls Water Board
April 22, 2019 5:00 PM at
Michael C. O’Laughlin Municipal Water Plant**

1. Attendance and Preliminary Matters: *Chairman O’Callaghan called the meeting to order at 5:04 p.m.*

Forster absent Kimble P Larkin P Leffler absent
O’Callaghan P

a. Letters and Communications

b. Public Comment (All speakers must register with the Chairperson prior to roll call and are limited to three minutes per person – total time for all speakers may not exceed one hour)

Deborah Sirianni spoke regarding simultaneous issues she had with water meters at the nine properties throughout the city of Niagara Falls. Superintendent of Operations, Bill Wright, states he will be sure to communicate the addresses that are in question to the meter shop for additional information.

c. Approval of Minutes from March 25, 2019

*Motion by Ms. Kimble and seconded by Ms. Larkin to approve
Forster absent Kimble Y Larkin Y Leffler absent O’Callaghan Y
Motion was passed 3-0*

2. From the Executive Director

a. WWTP Power Outage Update

Mr. Fama discussed the power outage at the WWTP on April 14. The matter is under investigation but it is believed that lightning struck the plant. Efforts are underway to adjust power feeds and to replace damaged electrical equipment, and a portable generator is sustaining operations.

Mr. Costello noted that a claim has been submitted to the Water Board’s property insurance company. Video shows lightning activity in the area immediately before the outage, and Power Center 6 appears to show direct damage from lightning.

Mr. O’Callaghan states he would like daily time sheets for repair and engineering work at the WWTP, all materials and work completed to be logged by the contractors before the end of business each day, in order to provide backup documentation to the financial department, to track costs, and to keep a handle on the job itself.

3. Superintendent

Mr. Wright states he was not at the working session on 4/15/19, but would be happy to answer any questions the board may have.

Mr. O'Callaghan questions whether or not Mr. Wright has had a chance to meet with the Deputy Director of Finance, Mr. Majchrowicz, regarding the NFWB fuel report. Mr. Wright states he plans to meet with Mr. Majchrowicz prior to the scheduled meeting with Enterprise on 4/23/19.

4. Engineering

a. Updated Draft Capital Improvement Plan

5. Director of Administrative Services – Personnel Items

a. Staff Requested:

i. Motion to Approve Personnel Actions and Report.

Mr. Perry states there have been no changes made to the personnel actions from the working session.

*Motion by Ms. Larkin and seconded by Ms. Kimble to approve
Forster absent Kimble Y Larkin Y Leffler absent O'Callaghan Y
Motion was passed 3-0*

Mr. Perry notes that a meeting regarding MWBE requirements will be had with Albany next week to discuss the remedial plan. The Water Board is working hard to improve its program but still has not met its goals.

Mr. Perry would like to discuss pending personal injury litigation that is nearing trial in Executive Session.

6. Information Technology (IT)

7. Director of Financial Services – Financial Reports

a. 2018 Audit

Mr. O'Callaghan questions the progress regarding online bill payments. Ms. Walker states she spoke with Bank on Buffalo. Bank on Buffalo stated they will communicate with their vendor. Projected time for this to be completed is by the May 2019 board meeting.

8. Other Reports

- a. Questions Regarding Monthly O&M Report (if any)
- b. Safety

Ms. Senia states an employee in the outside water department severely sprained his ankle and will be out of work until further notice.

9. General Counsel and Secretary

Mr. Costello states he has been able to obtain from T-Mobile a commitment to move forward with a shared generator at the 56th St. water tank.

Scheduling for an annual water authority meeting will take place in the near future to present the 2019 audit as well as the annual officer nominations.

10. From the Chairman

Nothing new to discuss at this time.

11. Resolutions

**2019-04-001 – AUTHORIZING SETTLEMENT OF CLAIM BY
VERONICA GRIGGS**

- a. Notice of Claim (\$62.50)

*Motion by Ms. Kimble and seconded by Ms. Larkin to approve
Forster __absent__ Kimble __Y__ Larkin __Y__ Leffler __absent__ O'Callaghan __Y__
Motion was passed 3-0*

2019-04-002 – AWARD CAULKING BID

- a. CPL Recommendation
- b. Bid Tally

*Motion by Ms. Kimble and seconded by Ms. Larkin to approve
Forster __absent__ Kimble __Y__ Larkin __Y__ Leffler __absent__ O'Callaghan __Y__
Motion was passed 3-0*

**2019-04-003 – APPROVING AND ACCEPTING INDEPENDENT AUDIT
AND INVESTMENT REPORTS**

- a. Audit Report
- b. Investment Report

*Motion by Ms. Kimble and seconded by Ms. Larkin to approve
Forster __absent__ Kimble __Y__ Larkin __Y__ Leffler __absent__ O'Callaghan __Y__
Motion was passed 3-0*

2019-04-004 – GRANTING THE STATE OF NEW YORK AUTHORITY

**TO PERFORM AN ADJUSTMENT OF NIAGARA FALLS
WATER BOARD FACILITIES AND AGREEMENT TO MAINTAIN
FACILITIES ADJUSTED VIA THE STATE-LET CONTRACT,
PROJECT IDENTIFICATION NO. 5761.9B**

a. Utility Work Agreement Packet

Motion by Ms. Kimble and seconded by Ms. Larkin to approve

Forster __absent__ Kimble __Y__ Larkin __Y__ Leffler __absent__ O'Callaghan __Y__

Motion was passed 3-0

**2019-04-005 – POWER CENTER SIX DUAL-SOURCE SWITCH
REPLACEMENT**

a. April 16, 2019 Ferguson Quote PL 19943

Motion by Ms. Larkin and seconded by Mr. O'Callaghan to approve

Forster __absent__ Kimble __Y__ Larkin __Y__ Leffler __absent__ O'Callaghan __Y__

Motion was passed 3-0

**2019-04-006 – INSTALLATION OF NEW ELECTRICAL FEED
FROM POWER CENTER TWO TO POWER CENTER THREE**

a. April 16, 2019 Ferguson Quote PL 17746

Motion by Ms. Larkin and seconded by Mr. O'Callaghan to approve

Forster __absent__ Kimble __Y__ Larkin __Y__ Leffler __absent__ O'Callaghan __Y__

Motion was passed 3-0

**2019-04-007 – FUNDS FOR AECOM TO COMPLETE BIOLOGICAL
TREATABILITY TESTING AND CHEMICAL OPTIMIZATION
STUDIES**

a. April 12, 2019 AECOM Proposal

Motion by Ms. Kimble and seconded by Ms. Larkin to approve

Forster __absent__ Kimble __Y__ Larkin __Y__ Leffler __absent__ O'Callaghan __Y__

Motion was passed 3-0

12. Unfinished Business

There was no unfinished business to discuss at this time.

13. New Business & Additional Items for Discussion

Ms. Larkin states she would like to notice a brief governance committee meeting for the beginning of the May 2019 work session.

14. Executive Session (if needed)

Motion by Ms. Larkin and seconded by Ms. Kimble to enter into Executive Session to discuss a pending personal injury litigation at 6:09 p.m.

Forster __absent__ Kimble __Y__ Larkin __Y__ Leffler __absent__ O'Callaghan __Y__

Motion was passed 3-0

15. Adjournment of Meeting

Motion by Ms. Larkin and seconded by Ms. Kimble to adjourn at 6:45 p.m.

Forster __absent__ Kimble __Y__ Larkin __Y__ Leffler __absent__ O'Callaghan __Y__

Motion was passed 3-0

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