



**Special Meeting**  
**Niagara Falls Water Board**  
March 7, 2019 1:00 PM at  
Michael C. O’Laughlin Municipal Water Plant

1. **Call to Order & Roll Call:** *The meeting was called to order by Vice Chair Renae Kimble at 1:00 p.m.*

Forster absent Kimble P Larkin P Leffler P O’Callaghan absent

2. **Resolution**

**2019-03-001 – APPROVING PROPOSAL FOR LASALLE FLOW DATA COLLECTION AND AUTHORIZING APPLICATION FOR GRANT TO FUND ASSOCIATED ENGINEERING WORK**

- a. **TECHSMITH, Inc., February 27, 2019 Quote.**

*Acting Executive Director, Mr. Fama, explained that the resolution authorizes work by TECHSMITH, Inc., to install flow meters and gather the data required to complete the evaluation required by the Consent Order with NYSDEC. Then the engineering firm awarded the evaluation work will be responsible for evaluating the data collected.*

*Mr. Fama explains that he would like to see the process of awarding an engineering firm to take place as soon as possible, to make sure the TECHSMITH data is useful, and in order to comply with the Consent Order required evaluation.*

*Ms. Kimble states she would like to see all professional service agreements awarded through the request for proposal process, in order to obtain complete transparency and an even playing field for all contractors. Ms. Kimble states the two proposals that have already been received will become null and void in order to move forward with a request for proposal process.*

*Ms. Larkin questions the time the NFWB would have to obtain proposals for said work.*

*Mr. Williamson explains that the NFWB may be able to expedite the process, and it was decided that the proposals will be due at the NFWB on March 22, 2019 at 9:00 a.m.*

*Ms. Kimble states she would like to see Clark Patterson Lee verify the grant process for the Engineering Study Grant referenced in the Resolution. Mr. Jaros from Clark Patterson Lee states he will be providing the board members with up-to-date grant information at the March work session.*

*Motion by Ms. Larkin and seconded by Ms. Leffler to approve  
Forster absent Kimble Y Larkin Y Leffler Y  
O'Callaghan absent  
Motion was carried 3-0*

### **3. Adjournment**

*Motion by Ms. Larkin and seconded by Ms. Leffler to adjourn at 1:30 p.m.  
Forster absent Kimble Y Larkin Y Leffler Y  
O'Callaghan absent*

DRAFT