



**Regular Session of the
Niagara Falls Water Board
September 24, 2018 5:00 PM at
Michael C. O’Laughlin Municipal Water Plant**

1. Attendance and Preliminary Matters

- a. Forster P Kimble P Larkin P Leffler P O’Callaghan A
- b. Letters and Communications
- c. Public Comment (All speakers must register with the Chairperson prior to roll call and are limited to three minutes per person – total time for all speakers may not exceed one hour)
- d. Approval of Minutes from July 30, 2018

Motion by Mr. Forster and seconded by Ms. Leffler to approve.

Forster Y Kimble Y Larkin Y Leffler P O’Callaghan A

Motion was carried 4-0

2. Executive Director

There was nothing new for discussion from the Executive Director at this time.

3. Director of Operations

There was nothing new for discussion from the Director of Operations at this time.

4. Superintendent

There was nothing new for discussion from the Superintendent at this time.

5. Engineering

There was nothing new for discussion from the Engineering department at this time.

6. Personnel Items – Director of Administrative Services

I. Staff Requested:

Motion to Approve Personnel Actions and Report dated September 17, 2018.

Motion by Mr. Forster and seconded by Ms. Larkin to approve.

Forster_Y_Kimble_Y_Larkin_Y_Leffler_P_O'Callaghan_A_

Motion was carried 4-0

II. Staff Requested:

Motion to Authorize Director of Administrative Services to execute documents necessary to renew liability insurance coverage for 10/18/2018 to 10/18/2019.

Motion by Ms. Leffler and seconded by Ms. Larkin to approve.

Forster_Y_Kimble_Y_Larkin_Y_Leffler_P_O'Callaghan_A_

Motion was carried 4-0

7. Information Technology (IT) Dept.

There was nothing from the IT department at this time.

8. Financial Reports – Director of Financial Services

Ms. Walker states she will have the continuing disclosure report from Drescher & Malecki tomorrow, 9/26/18.

9. Reports

- a. O&M Reports for July and August
- b. Safety

There was nothing new for discussion from Safety at this time.

10. General Counsel and Secretary

There was nothing new for discussion from General Counsel at this time.

11. From the Chairman

There was nothing new for discussion from the Acting Chairperson at this time.

12. Resolutions

2018-09-001 – AUTHORIZING PURCHASE OF STOCK OF FIRE HYDRANTS

a. Lock City Quote

Motion by Mr. Forster and seconded by Ms. Larkin to approve.

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_A_

Motion was carried 4-0

2018-09-002 – AWARDING CONTRACT FOR SANITARY SEWER MANHOLE REPAIR PROJECT AT 22ND AND NIAGARA STREETS

a. Bid Tabulation and Award Package

Motion by Mr. Forster and seconded by Ms. Leffler to approve.

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_A_

Motion was carried 4-0

2018-07-003 – AUTHORIZING FUNDS FOR MISCELLANEOUS IN-PLANT MECHANICAL MAINTENANCE SERVICES

Motion by Ms. Larkin and seconded by Ms. Kimble to approve.

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_A_

Motion was carried 4-0

2018-09-004 – AWARD BID FOR PRIMARY TREATMENT POLYMER

a. Bid Tabulation and Award Package

Motion by Mr. Forster and seconded by Ms. Larkin to approve.

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_A_

Motion was carried 4-0

2018-09-005-A – AUTHORIZING AMENDMENT TO SCHEDULE A OF ORDER ON CONSENT R9-2012906-129

Motion by Mr. Forster and seconded by Ms. Larkin amend the proposed resolution to state "\$13.5 million" in the resolved.

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_A_

Motion was carried 4-0

Motion by Mr. Forster and seconded by Ms. Larkin to approve Resolution 2018-09-005-A, as amended.

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_A_

Motion was carried 4-0

13. Unfinished Business

There was no unfinished business to discuss at this time.

14. New Business & Additional Items for Discussion

There was no new business to discuss at this time.

15. Executive Session

Motion by Mr. Forster and seconded by Ms. Larkin to enter into executive session to discuss a matter related to collective bargaining as requested by the Director of Administrative Services at 5:41 p.m.

16. Adjournment of Meeting

Motion by Ms. Larkin and seconded by Ms. Leffler to adjourn the meeting at 6:13 p.m.

DRAFT