



**Regular Session of the
Niagara Falls Water Board
February 26, 2018 5:00 PM at
Michael C. O’Laughlin Municipal Water Plant**

1. Call to Order & Pledge of Allegiance

1. Roll Call:

Forster P Kimble P Larkin P Leffler P O’Callaghan P

2. Letters and Communications

1. DOH – Sanitary Survey

3. Approval of Minutes from January 29, 2018

Motion by Mr. Forster and seconded by Ms. Kimble to approve

Forster Y Kimble Y Larkin Y Leffler Y O’Callaghan Y

Motion was carried 5-0

4. From the Executive Director

1. John Goeddertz – Update of WWTP Condition

Chairman O’Callaghan expresses concern regarding ways to manage the color of the flow and questions advantages v. disadvantages in the winter v. summer months.

Mr. Goeddertz explains that the carbon affects the color of the flow, making the flow appear “white in color”

Mr. Forster questions the stance from the DEC.

Mr. Goeddertz explains he has received little response, but states that is a good thing. He hopes the DEC will advocate on the NFWB’s behalf.

2. Sludge Hauling Contract

Mr. Forster questions the cost related to the sludge hauling.

Mr. Goeddertz explains the cost will be at least 2.5 times more expensive than the original cost.

3. EFPR – Audit

The audit will begin on March 5, 2018

4. Rate Consultant – AECOM & Dresser & Malecki

5. 5 Year Capital Plan

6. Consent Order Update

7. GHD - \$200,000

8. John Goeddertz - \$200,000

9. WWTP Lightening – City Electric – Bob Drury

10. Re-keying WTP – Bob Drury

5. Personnel Items

1. Review of Org Chart

2. Personnel Actions and Reports

6. Financial Reports

1. Budget Performance Billing Report

2. Adjustments

3. Bank Account Status

4. Audit RFP - EFRP

5. Consent

- 1. \$1.6 million to be transferred from the O&M reserve to Operations**

7. Reports

- 1. O&M Report**
- 2. Safety**

8. Attorney/Legal

- 1. Town of Niagara Charges**
- 2. Annual Board of Directors Evaluation**

9. From the Chairman

10. Resolutions (vote to take place after completing the rest of the agenda)

2018-02-001 - AUTHORIZING AWARD OF HIGH VOLTAGE, SERVICE, SWITCHGEAR INSPECTION, AND EMERGENCY WORK CONTRACT

Motion by Mr. Forster and seconded by Ms. Larkin to approve

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_Y_

Motion was carried 5-0

2018-02-002 - AWARD OF IN-PLANT MECHANICAL SERVICES CONTRACT

Motion by Mr. Forster and seconded by Ms. Kimble to approve

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_Y_

Motion was carried 5-0

2018-02-003 - AWARD OF GENERAL CONTRACTING SERVICES AGREEMENT

Motion by Ms. Kimble and seconded by Mr. Forster to approve

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_Y_

Motion was carried 5-0

2018-02-004 - RESOLUTION TO PURCHASE HYDRANTS

Motion by Mr. Forster and seconded by Ms. Kimble to approve

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_Y_

Motion was carried 5-0

2018-02-005 - PURCHASE OF STRATUS FTSERVER FOR SCADA BACKUP

Motion to un-table the previously tabled resolution by Mr. Forster and seconded by Ms. Kimble

Motion by Mr. Forster and seconded by Ms. Kimble to approve

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_Y_

Motion was carried 5-0

Motion Mr. Forster and seconded by Ms. Larkin to approve

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_Y_

Motion was carried 5-0

2018-02-06 - CONTINUATION OF THE PROFESSIONAL SERVICES AGREEMENT WITH CLARK PATTERSON LEE WITH ADDITION OF PROGRAM MANAGEMENT TASKS

Motion by Ms. Kimble and seconded by Mr. Forster to approve

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_Y_

Motion was carried 5-0

2018-02-07 - AUTHORIZING EXPENDITURE OF FUNDS FOR PROFESSIONAL ENGINEERING, ENVIRONMENTAL MONITORING, AND CONSULTING SERVICES – AECOM

Motion by Mr. Forster and seconded by Ms. Kimble to amend the resolution to \$100,000

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_Y_

Motion was carried 5-0

Motion by Ms. Kimble and seconded by Mr. Forster to approve

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_Y_

Motion was carried 5-0

2018-02-08 - AUTHORIZING EXPENDITURE OF FUNDS FOR PROFESSIONAL ENGINEERING AND CONSULTING SERVICES – GHD

Motion by Mr. Forster and seconded by Ms. Kimble to amend the resolution to \$100,000

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_Y_

Motion was carried 5-0

Motion by Ms. Kimble and seconded by Mr. Forster to approve

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_Y_

Motion was carried 5-0

2018-02-09 - AUTHORIZING HIRING OF EFPR GROUP LLP TO PERFORM 2017 ANNUAL AUDIT

Motion by Ms. Leffler and seconded by Ms. Larkin to approve

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_Y_

Motion was carried 5-0

2018-02-10 - AUTHORIZING RATE CONSULTANT AND CONSULTING ENGINEER AGREEMENT

Motion by Mr. Forster and seconded by Ms. Larkin to approve

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_Y_

Motion was carried 5-0

2018-02-11 - DIRECTING IMPLEMENTATION OF NEW KEY CONTROL POLICY

Motion by Ms. Kimble and seconded by MS Leffler to approve

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_Y_

Motion was carried 5-0

2018-02-12 - OVERTIME AND HOLIDAY PAY CONTROLS

Motion to amend #1 and #2 (change emergency to essential)

Motion did not carry

Motion to amend to add Director of Finance by Ms. Kimble and seconded by Mr. Forster

Motion by Ms. Kimble and seconded by Ms. Larkin to approve

Forster_Y_Kimble_Y_Larkin_N_Leffler_Y_O'Callaghan_Y_

Motion was carried 5-0

2018-02-13 - INJURY AND ACCIDENT REPORTING

Motion by Mr. Forster and seconded by Ms. Kimble to approve

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_Y_

Motion was carried 5-0

2018-02-14 - METER SHOP APPOINTMENT HOURS

Motion by Mr. Forster and seconded by Ms. Kimble to approve

Forster_Y_Kimble_Y_Larkin_N_Leffler_Y_O'Callaghan_Y_

Motion was carried 4-0

**2018-02-15 - MANAGEMENT STRUCTURE SUBSEQUENT TO HIRING
DIRECTOR OF OPERATIONS**

Motion by Mr. Forster and seconded by Ms. Kimble to approve

Forster_Y_Kimble_Y_Larkin_N_Leffler_N_O'Callaghan_Y_

Motion was carried 3-0

2018-02-16 - REQUIRING BOARD APPROVAL PRIOR TO NEW FULL TIME HIRES AND INTERNAL POSITION OR CLASSIFICATION CHANGES

Motion by Ms. Larkin and seconded by Ms. Kimble to amend the resolution to include the word position

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_Y_

Motion was carried 5-0

Motion by Mr. Forster and seconded by Ms. Kimble to approve

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_Y_

Motion was carried 5-0

2018-02-17 - AUTHORIZING SETTLEMENT OF CLAIM BY RONALD BOONE

Motion by Mr. Forster and seconded by Ms. Kimble to approve

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_Y_

Motion was carried 5-0

2018-02-18 - AUTHORIZING SETTLEMENT OF LAWSUIT BY BRIAN AND ERIN DEVANTIER

Motion by Mr. Forster and seconded by Ms. Larkin to approve

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_Y_

Motion was carried 5-0

2018-02-19 - APPROVING TRANSFER FROM OPERATIONS AND MAINTENANCE RESERVE TO OPERATING ACCOUNT

Motion by Ms. Kimble and seconded by Ms. Larkin to amend the resolution to state \$6.6 million

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_Y_

Motion was carried 5-0

Motion to approve by Ms. Kimble and seconded by Ms. Larkin

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_Y_

Motion was carried 5-0

2018-02-20 - RESOLUTION AUTHORIZING NYS WATER INFRASTRUCTURE IMPROVEMENT ACT AND CONSOLIDATED FUNDING GRANT APPLICATIONS AND DECLARATION OF INTENT TO SERVE AS LEAD AGENCY FOR ENVIRONMENTAL REVIEW PROCESS

Motion to approve by Mr. Forster and seconded by Ms. Larkin

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_Y_

Motion was carried 5-0

2018-02-21 - PROHIBITING WEAPONS ON WATER BOARD PROPERTY

Motion to approve by Mr. Forster and seconded by Ms. Larkin

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_Y_

Motion was carried 5-0

11. Unfinished Business

- 1. iPads/tablets for Board business.**
- 2. Policy on storage of personal property on Water Board Property.**

Engineering Study on Lift Station

Gorge Pump Station Update

WWTP Gates

Hydraulic Study

WWTP Lab

WWTP Acid Tank Removal

Fire Hydrant Flow Testing

WWTP Railroad Tracks

Camera Installation – Executive Session

Beech Ave. Tower – Specs for tear down are all set

12. New Business & Additional Items for Discussion

13. Executive Session

Motion to enter into executive session at 8:21 p.m. by Ms. Larkin and seconded by Ms. Leffler

Forster_Y_Kimble_Y_Larkin_N_Leffler_Y_O'Callaghan_Y_

Motion was carried 5-0

14. Adjournment of Meeting

Motion to adjourn at 9:25 p.m. by Ms. Larkin and seconded by Ms. Leffler

Forster_Y_Kimble_Y_Larkin_N_Leffler_Y_O'Callaghan_Y_

Motion was carried 5-0