



**Regular Session of the
Niagara Falls Water Board
November 27, 2017 5:00 PM at
Michael C. O’Laughlin Municipal Water Plant**

1. Call to Order & Pledge of Allegiance

Meeting was called to order at 5:00 p.m.

1. Roll Call:

Larkin P Leffler P Kimble P Forster P O’Callaghan absent

2. Letters and Communications

Carlos Ferguson presented concerns regarding a \$3,500 water bill that he does not feel he is responsible for.

Freddie Mansour presented concerns regarding the water meter at his rental property on Pine Ave. in Niagara Falls. He would like to have the water meter checked for a possible leak.

Michael Madden presented concerns regarding 81st in Niagara Falls, he states this area is in need of constant repairs.

Joseph Jones presented concerns regarding how safe the drinking water is in Niagara Falls, what is being done regarding the over flows as well as the education level required to run the Niagara Falls Water Board.

1. Announcement of the 2018 Holiday Schedule for the NFWB

Motion by Ms. Leffler and seconded by Ms. Larkin to approve. Motion was carried 4-0.

Forster Y Kimble Y Larkin Y Leffler Y O’Callaghan absent

3. Approval of Minutes from October 23, 2017

Motion by Mr. Forster and seconded by Ms. Kimble to approve. Motion was carried 4-0.

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_absent_

4. From the Executive Director

- 1. IT Backup**
- 2. Vanguard Report**
- 3. PR Process/Discussion**
- 4. WWTP – Reorganization due to Retirement**

Mr. Forster suggested creating a “white collar” position, above the chief operator at the waste water treatment plant for oversight

5. Personnel Items

- 1. Review of Org Chart**
- 2. Spreadsheet personnel moves**
- 3. Absenteeism Policy**
- 4. Cost study for Security Guards**

6. Financial Reports

- 1. Budget Performance Billing Report**
- 2. Adjustments**
- 3. Bank Transfers**
- 4. Charge Cards**
- 5. Year-to-Date Expenditures**

7. Reports

1. O&M Report

Mr. Forster mentions he would like the number of out of service fire hydrants to be added to the monthly O&M report

2. Safety

8. Attorney/Legal

Documents were given to the board members regarding Carlos Ferguson

General Counsel explains there will be a walk-on resolution regarding Barracuda software

9. From the Chairman

Nothing new from the Chairman at this time

10. Resolutions

2017-11-01 – Authorizing the Approval of the 2018 Budget

Motion by Mr. Forster and seconded by Ms. Larkin to table the resolution.

Motion was tabled 4-0.

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_absent_

2017-11-02 - Establishing Rates, Fees, and other charges for 2018

Motion by Mr. Forster and seconded by Ms. Larkin to table the resolution.

Motion was tabled 4-0.

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_absent_

2017-11-03 - Authorizing 2018 Hauled Waste Charges

Motion by Mr. Forster and seconded by Ms. Larkin to table the resolution.

Motion was tabled 4-0.

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_absent_

2017-11-04 – Authorizing 2018 Town of Niagara Charges

Motion by Mr. Forster and seconded by Ms. Larkin to table the resolution.

Motion was tabled 4-0.

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_absent_

2017-11-05 – Resolution to Rescind Resolution #10.3 from July 2017 Regarding Employee Parking Policy

Motion by Ms. Larkin and seconded by Ms. Leffler to approve

Motion was carried 4-0.

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_absent_

2017-11-06 – Wastewater Treatment Plant Access Gate Improvements

Motion by Mr. Forster and seconded by Ms. Kimble to approve

Motion was carried 4-0.

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_absent_

2017-11-07 – Authorizing Purchase of Excavator, Trailer, and Accessory Equipment

Motion by Mr. Forster and seconded by Ms. Leffler to approve

Motion was carried 4-0.

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_absent_

2017-11-08 – Authorizing Settlement of Claim by Jimmie Joyce McGuire

Motion by Ms. Leffler and seconded by Ms. Larkin to approve

Motion was carried 4-0.

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_absent_

2017-11-09 – Authorizing Settlement of Claim by Irene Wilson

Motion by Ms. Larkin and seconded by Ms. Leffler to approve

Motion was carried 4-0.

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_absent_

2017-11-10 - Payment to Modern Disposal Services, Inc. October 2017 for Sludge Disposal Services

Motion by Ms. Larkin and seconded by Ms. Leffler to amend the resolution to state the funds will be taken from capital funds

Motion was carried 4-0.

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_absent_

2017-11-11 - Awarding Bid for Chemicals for Water and Wastewater Treatment Plants

Motion by Mr. Forster and seconded by Ms. Larkin to approve.

Motion was carried 4-0.

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_absent_

2017-11-12 - Approval of the Award of the FEMA Grant for the Hazard Mitigation Grant Program no. 4204-0003 (Phase 1)

Motion by Ms. Larkin and seconded by Ms. Leffler to approve

Motion was carried 4-0.

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_absent_

2017-11-13A – Award of the SAM Grant for Project ID #7519

Motion by Ms. Larkin and seconded by Ms. Leffler to approve

Motion was carried 4-0.

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_absent_

2017-11-13B – Award of the SAM Grant for Project ID #7520

Motion by Mr. Forster and seconded by Ms. Leffler to approve.

Motion was carried 4-0.

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_absent_

2017-11-14 - Approval of the Award of the HVAC Equipment Assessment, Evaluation and Inspection for Sludge, Carbon and Admin. Buildings Work to Mollenberg-Betz

Motion by Mr. Forster and seconded by Ms. Larkin to amend the resolution to state the funds will be taken from capital funds

Motion was carried 4-0.

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_absent_

2017-11-15 – Authorizing Construction Contract Change Order

Motion by Ms. Larkin and seconded by Ms. Leffler to amend the resolution to state the funds will be taken from capital funds

Motion was carried 4-0.

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_absent_

Walk on Resolution

Purchase of Barracuda Backup Servers and Maintenance and Service Contract

Motion to walk on resolution by Mr. Forster and seconded by Ms. Leffler

Motion was carried 4-0.

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_absent

11. Unfinished Business

12. New Business & Additional Items for Discussion

13. Executive Session

14. Adjournment of Meeting

Motion by Ms. Larking and seconded by Ms. Leffler to adjourn meeting at 5:50 p.m.

Motion was carried 4-0.

Forster_Y_Kimble_Y_Larkin_Y_Leffler_Y_O'Callaghan_absent_