



APPLICATION

SPECIAL 2017 WATER AND SEWER BILL BAD DEBT RECOVERY PROGRAM

Residential Property Address: _____

Water Board Account No.: _____

Property Owner (Account Holder) Name and Address: _____

Authorized Person Completing Application: _____

Contact Telephone: (____) _____ Email Address: _____

I hereby apply to participate in the Niagara Falls Water Board's Special 2017 Water and Sewer Bill Bad Debt Recovery Program. Subject to various terms and conditions, the program waives late-payment penalties if payment in full for outstanding usage charges and fees is received pursuant to the instructions below. I understand that the terms and conditions listed below apply to this program, and by my signature below confirm that I understand and agree to the terms and conditions.

1. Only residential property owners/account holders are eligible for this program.
2. The program applies to bills for the 2017 billing year (bills from January 1, 2017 to September 30, 2017). It does not apply to sums previously transferred to taxes.
3. Late-payment penalties will be waived for only one property per individual or entity (those account holders/users with multiple residential units will be eligible for waiver of late-payment penalties on only one property). **I understand that if I submit multiple applications, penalties may not be forgiven, and any payments submitted with my applications will be applied as partial payments on the total due, including penalties.**
4. Property owners are not eligible if they have had a bill adjustment pursuant to the Water Board's high-bill adjustment policy in the past 12 months. Before submitting this application, I have confirmed that the account listed above has not had a bill adjustment pursuant to the Water Board's high-bill adjustment policy in the past 12 months.
5. A property owner that participates in this program will not be eligible for a discretionary bill adjustment (including any future bad-debt recovery program) for three years.
6. This is a one-time program and is not currently planned for any future year.

7. Property owners desiring to participate in this program must contact the Water Board at (716) 283-9770 between 8:00 a.m. and 3:30 p.m. or by email to contactNFWB@NFWB.org on or before noon on November 10, 2017 to verify their "program payment amount," which is the amount of their outstanding bill less the late-payment penalties waived pursuant to this program.
8. For the late-payment penalties to be waived, users must remit payment in full for the program payment amount, along with this completed application.
9. The program payment amount must be made by mail or in person at Niagara Falls City Hall – Billing and Collection Room 109, P.O. Box 69, Niagara Falls, NY 14302-0069.

10. Program payments must be received at City Hall by November 10, 2017.

11. Any balances that remain outstanding on November 21, 2017 will be transferred to taxes.
12. Failure to remit the full program payment amount will waive participation in this program, and any less than full program payment amounts received will be applied as partial payments toward the total balance due (plus penalties).
13. Only the penalty for late payments is subject to waiver pursuant to this program. Fees, such as reactivation fees, will not be waived and must be paid in full along with the principal balance.

Pursuant to the terms and conditions described above, I hereby verify that I have contacted the Water Board and that I have been advised that my current outstanding balance is as follows:

- | | |
|--|---------|
| 1. Total Balance: | \$_____ |
| 2. Late-payment Penalties: | \$_____ |
| 3. Program payment amount
(Balance minus Late Penalties): | \$_____ |

When mailing this application, include the program payment amount. Otherwise, present this signed form and the program payment amount at City Hall – Billing and Collection Room 109.

I hereby certify that the information provided above is correct, and that I have understood and agreed to the terms and conditions above:

Signature

Date

Print Name

Office Use Only: