



**Regular Session of the
Niagara Falls Water Board
March 23, 2017 5:00 PM at
Michael C. O’Laughlin Municipal Water Plant**

1. Call to Order *Chairman Dan O’Callaghan called meeting to order at 5:00 p.m.*

1. Roll Call:

Janese *Absent* Leffler *P* Kimble *P* Forster *P* O’Callaghan *P*

2. Letters and Communications Public Comment – (All speakers must register with the Chairman prior to roll call and are limited to five minutes per person – total time for all speakers may not exceed one hour)

1. Update on fire hydrant program
2. Gina Safety

There were no public speakers at this meeting

3. Discussion of Items for Action

1. Routine Items

1. Approval of Minutes from February 23, 2017

Motion by Mr. Forster and seconded by Ms. Kimble to approve. Motion was carried 4-0.

Forster Y Janese A Kimble Y O’Callaghan Y Leffler Y

2. Personnel Actions

a. Unemployment Claims

Motion by Mr. Forster and seconded by Ms. Leffler to approve. Motion was carried 4-0.

Forster Y Janese A Kimble Y O’Callaghan Y Leffler Y

3. Bid Approvals :
a) Annual LaSalle Sewer Inspection

Motion by Mr. Forster and seconded by Ms. Kimble to approve. Motion was carried 4-0.

Forster __Y__ Janese __A__ Kimble __Y__ O'Callaghan __Y__ Leffler __Y__

b) WWTP Primary Polymer Extension

Motion by Mr. Forster and seconded by Ms. Kimble to approve. Motion was carried 4-0.

Forster __Y__ Janese __A__ Kimble __Y__ O'Callaghan __Y__ Leffler __Y__

4. Budget Transfers

There were no budget transfers for this meeting

5. Adjustments

There were no adjustments for this meeting

2. From the Executive Director

1. Resolution to award sewer repair contract for LaSalle SSO Abatement Program

Motion by Ms. Kimble and seconded by Mr. Forster to approve. Motion was carried 4-0.

Forster __Y__ Janese __A__ Kimble __Y__ O'Callaghan __Y__ Leffler __Y__

2. Resolution to approve engineering services agreement for the wastewater treatment plant rehabilitation program, Phase 4

This is a continuation from previous phases. GHD Consulting did not go thru an RFP

Motion by Mr. Forster and seconded by Ms. Kimble to approve. Motion was defeated 4-0.

Forster __N__ Janese __A__ Kimble __N__ O'Callaghan __N__ Leffler __N__

3. Resolution to award Clark Patterson Lee Engineering contract

Motion by Ms. Kimble and seconded by Mr. Forster to approve with Amendments to read Clark Patterson Lee. Motion was carried 4-0.

Forster __Y__ Janese __A__ Kimble __Y__ O'Callaghan __Y__ Leffler __Y__

Mr. Forster commented that he is happy they are on board.

4. News Letter With the Flow Vol. 1

This is an information item only.

5. Resolution Authorizing execution for General Counsel

Motion by Mr. Forster and seconded by Ms. Kimble to approve. Motion was carried 4-0.

Forster __Y__ Janese __A__ Kimble __Y__ O'Callaghan __Y__ Leffler __Y__

6. Resolution Authorizing execution for Special Counsel

Motion by Mr. Forster and seconded by Ms. Kimble to approve. Motion was carried 4-0.

Forster __Y__ Janese __A__ Kimble __Y__ O'Callaghan __Y__ Leffler __Y__

Mr. Forster commented that the NFWB had (5) law firms in the past and wanted to stream line some of the Legal Department. Also that Jim and Dave get back to us in a very timely fashion.

7. Resolution to revise dates of work sessions and meetings

Motion by Mr. Forster and seconded by Ms. Kimble to approve. Motion was carried 4-0.

Forster __Y__ Janese __A__ Kimble __Y__ O'Callaghan __Y__ Leffler __Y__

8. Resolution to revise Code of Ethics and Code of Conduct

This item was voted on at the last meeting.

9. Claims

There were no claims for this meeting.

3. From the Chairman

- 1. Hydrants**
- 2. Organization chart**
- 3. Succession plan**
- 4. Civil Service meetings**

5. Appointments

Motion by Mr. Forster and seconded by Ms. Leffler to elect Ms. Kimble as Vice Chairman.

Motion by Ms. Kimble and seconded by Mr. O'Callaghan to elect Mr. Forster as Treasurer

Motion by Ms. Kimble and seconded by Mr. Forster to elect Rolfe Porter as Secretary.

Motion was passed 4-0.

Forster __Y__ Janese __A__ Kimble __Y__ O'Callaghan __Y__ Leffler __Y__

4. Informational Items and Reports

- 1. Bank Transfer Activity**
- 2. Cash Disbursements**
- 3. Schedule of Investments**
- 4. Capital Construction**
- 5.**
- 6. Union negotiations start Friday, March 17th with the USW**
- 7. PERB Charge**
- 8. Invoice Rupp Baase**
- 9. Correspondence to E3 Communications**
- 10. Correspondence to Phillips Lyle**

5. Unfinished Business

6. New Business & Additional Items for Water Board Discussion

- 1. RFP vehicle maintenance**
- 2. Audit status Paris filing**

Executive Session –

1. Reports

Motion by Mr. Forster and seconded by Ms. Kimble to enter into an Executive Session at 5:47 p.m. pertaining to personnel matters. Motion was carried 4-0.

Forster __Y__ Janese __A__ Kimble __Y__ O'Callaghan __Y__ Leffler __Y__

Adjournment of Meeting

Meeting was adjourned at 6:50 p.m.