



**Regular Board Meeting
Niagara Falls Water Board
March 25, 2015 5:00 PM at
Michael C. O’Laughlin Municipal Water Plant**

- 1. Call to Order** *Chairwoman Gretchen Leffler called meeting to order at 5:00 p.m.*

- 1. Roll Call:**

Janese *Absent* Leffler *P* Kimble *Absent* Laible *P*
Edwards *P*

Note: Chairman Ted Janese was present at 5:02 p.m.

- 2. Letters and Communications**

- 1. Public Speakers** – (All speakers must register with the Chairman prior to roll call and are limited to five minutes per person – total time for all speakers may not exceed one hour)

Charles McCombs from 502 72nd St had a frozen service, questioning the due date on his February 2015 water/sewer bill and a fire hydrant in front of 634 72nd St had an out of order sign on it.

- 2. Presentations - Audit Report for 2014 Fiscal Year – Toski & Co.**

- 3. Discussion of Items for Action**

- 1. Routine Items**

- 1. Approval of Minutes from February 26, 2015**

Motion by Ms. Leffler and seconded by Mr. Laible to approve. Motion was carried 4-0.

*Edwards *Y* Kimble *Absent* Leffler *Y* Laible *Y* Janese *Y**

- 2. Personnel Actions**

Motion by Mr. Edwards and seconded by Mr. Laible to approve. Motion was carried 4-0.

*Edwards *Y* Kimble *Absent* Leffler *Y* Laible *Y* Janese *Y**

3. Bid Approvals

There were no Bid Approves

4. Budget Transfers for February 2015

Motion by Ms. Leffler and seconded by Mr. Laible to approve. Motion was carried 4-0.

Edwards __Y__ Kimble __Absent__ Leffler __Y__ Laible __Y__ Janese __Y__

2. from the Executive Director

1. Elections

John Ottaviano opened the nominations to have Mr. Ted Janese as Chairman, Ms. Gretchen Leffler as Chairwoman and Mr. Larry Edwards as Treasurer. Motion by Ms. Leffler and seconded by Mr. Laible to approve. Motion was carried 4-0.

Edwards __Y__ Kimble __Absent__ Leffler __Y__ Laible __Y__ Janese __Y__

Motion by Chairman Ted Janese and seconded Mr. Edwards to close nominations. Motion was carried 4-0.

Edwards __Y__ Kimble __Absent__ Leffler __Y__ Laible __Y__ Janese __Y__

Chairman Ted Janese appointed Mr. Larry Edwards, Mr. Gary Laible and Executive Director Paul Drof to serve on the Governance Committee.

Chairman Ted Janese appointed Ted Janese, Ms. Gretchen Leffler and Ms. Mary Jean Buddenhagen to serve on the Audit Committee.

Chairman Ted Janese appointed Mr. Paul Drof as secretary.

2. Resolution to approve construction contract change order

Motion by Mr. Edwards and seconded by Mr. Laible to approve. Motion was carried 4-0.

Edwards __Y__ Kimble __Absent__ Leffler __Y__ Laible __Y__ Janese __Y__

**3. Resolution to award engineering services agreement –
AECOM**

Motion by Mr. Edwards and seconded by Mr. Laible to approve. Motion was carried 4-0.

Edwards __Y__ Kimble __Absent__ Leffler __Y__ Laible __Y__ Janese __Y__

4. Resolution to lease antenna space on water towers

Motion by Ms. Leffler and seconded by Mr. Laible to approve. Motion was carried 4-0.

Edwards __Y__ Kimble __Absent__ Leffler __Y__ Laible __Y__ Janese __Y__

5. Resolution to authorize execution of Order on Consent

Motion by Ms. Leffler and seconded by Mr. Edwards to approve. Motion was carried 4-0.

Edwards __Y__ Kimble __Absent__ Leffler __Y__ Laible __Y__ Janese __Y__

**6. Resolution to purchase vehicle – NYS approved bid (Onondaga Bid
No. 7974)**

Motion by Mr. Edwards and seconded by Ms. Kimble to approve. Motion was carried 4-0.

Edwards __Y__ Kimble __Absent__ Leffler __Y__ Laible __Y__ Janese __Y__

7. Resolution authorizing settlement of claim

Motion by Mr. Edwards and seconded by Mr. Laible to approve. Motion was carried 4-0.

Edwards __Y__ Kimble __Absent__ Leffler __Y__ Laible __Y__ Janese __Y__

8. Resolution establishing the Niagara Water Board Audit Committee

Removed from Agenda and included in previous action item #3.2.1 Elections

9. Resolution to accept final draft audit for 2014 fiscal year

Motion by Mr. Edwards and seconded by Ms. Leffler to approve. Motion was carried 4-0.

Edwards __Y__ Kimble __Absent__ Leffler __Y__ Laible __Y__ Janese __Y__

3 From the Chairman

1. *Settlement of Claim for National Fuel Gas Distribution Corporation*

Motion by Mr. Janese and seconded by Mr. Edwards to waive the Monday deadline for items to be put on the Water Board Meeting Agenda. Motion was carried 4-0.

Edwards __Y__ Kimble __Absent__ Leffler __Y__ Laible __Y__ Janese __Y__

Motion by Mr. Janese and seconded by Mr. Laible to include on this agenda. Motion was carried 4-0.

Edwards __Y__ Kimble __Absent__ Leffler __Y__ Laible __Y__ Janese __Y__

Motion by Mr. Edwards and seconded by Ms. Leffler to approve. Motion was carried 4-0.

Edwards __Y__ Kimble __Absent__ Leffler __Y__ Laible __Y__ Janese __Y__

4. Informational Items and Reports

- 1. Bank Transfer Activity**
- 2. Cash Disbursements**
- 3. Schedule of Investments**
- 4. Capital Construction**
- 5. O&M Report**

5. Unfinished Business

There was no Unfinished Business

6. New Business & Additional Items for Water Board Discussion

There were no New Business & Additional Items

Executive Session –

Motion by Mr. Janese and seconded by Mr. Leffler to enter into an Executive Session at 5:37 p.m.

Edwards __Y__ Kimble __Absent__ Leffler __Y__ Laible __Y__ Janese __Y__

Executive Session ended at 6:12 p.m.

Adjournment of Meeting

*Motion by Ms. Leffler and seconded by Mr. Edwards to adjourn meeting at 6:24 p.m.
Motion was carried 4-0.*

Edwards __Y__ Kimble __Absent__ Leffler __Y__ Laible __Y__ Janese __Y__