



**Regular Meeting of the  
Niagara Falls Water Board  
April 25, 2013 5:00 PM at  
Michael C. O’Laughlin Municipal Water Plant**

**1. Call to Order** *Chairman Mr. Janese called meeting to order at 5:00 p.m.*

**1. Roll Call:**

Janese \_\_P\_\_ Leffler \_\_P\_\_ Kimble \_\_P\_\_ Vitello \_\_P\_\_ Edwards \_\_P\_\_

**2. Letters and Communications**

**1. Public Speakers (All speakers must register with the Chairman prior to roll call and are limited to 5 minutes per person – total time for all speakers may not exceed 1 hour)**

*Mr. Jeff Haag – Norstar Property Manager for Unity Park, high water/sewer bill.  
Mr. Dan Supon – Mechanic at the WWTP talked about the H2S gasses, odors and concerns for working conditions at the Waste Water Treatment plant.*

**2. Presentations - NONE**

**3. Discussion of Items for Action**

**1. Routine Items**

**1. Approval of Minutes from 28 March 2013**

*Motion by Mr. Vitello and seconded by Mr. Edwards to approve. Motion was carried 5-0.*

*Edwards \_\_Y\_\_ Kimble \_\_Y\_\_ Leffler \_\_Y\_\_ Vitello \_\_Y\_\_ Janese \_\_Y\_\_*

**2. Personnel Actions**

*Motion by Ms. Kimble and seconded by Mrs. Leffler to approve. Motion was carried 5-0.*

*Edwards \_\_Y\_\_ Kimble \_\_Y\_\_ Leffler \_\_Y\_\_ Vitello \_\_Y\_\_ Janese \_\_Y\_\_*

**3. Bid Approvals – 2013 Sewer Inspection**

*Motion by Mr. Vitello and seconded by Ms. Kimble to approve. Motion was carried 5-0.*

*Edwards \_\_Y\_\_ Kimble \_\_Y\_\_ Leffler \_\_Y\_\_ Vitello \_\_Y\_\_ Janese \_\_Y\_\_*

**4. Budget Transfers through 31 March 2013**

*Motion by Mr. Vitello and seconded by Mr. Edwards to approve. Motion was carried 5-0.*

*Edwards \_\_Y\_\_ Kimble \_\_Y\_\_ Leffler \_\_Y\_\_ Vitello \_\_Y\_\_ Janese \_\_Y\_\_*

**2. From the Executive Director**

**1. Resolution authorizing an engineering services agreement for the LaSalle Cross Connection Verification Project.**

*Motion by Ms. Kimble and seconded by Ms. Leffler to approve. Motion was carried 5-0.*

*Edwards \_\_Y\_\_ Kimble \_\_Y\_\_ Leffler \_\_Y\_\_ Vitello \_\_Y\_\_ Janese \_\_Y\_\_*

**2. Depository Resolution**

*Motion by Ms. Kimble and seconded by Ms. Leffler to approve. Motion was carried 5-0.*

*Edwards \_\_Y\_\_ Kimble \_\_Y\_\_ Leffler \_\_Y\_\_ Vitello \_\_Y\_\_ Janese \_\_Y\_\_*

**3. Resolution authorizing grant disbursement agreement execution (DASNY - Gorge Pumping Station Project)**

*Motion by Mr. Edwards and seconded by Mr. Vitello to approve. Motion was carried 5-0.*

*Edwards \_\_Y\_\_ Kimble \_\_Y\_\_ Leffler \_\_Y\_\_ Vitello \_\_Y\_\_ Janese \_\_Y\_\_*

**4. Resolution approving reimbursement agreement (2013 Sidewalks)**

*Motion by Mr. Vitello and seconded by Ms. Leffler to approve. Motion was carried 5-0.*

*Edwards \_\_Y\_\_ Kimble \_\_Y\_\_ Leffler \_\_Y\_\_ Vitello \_\_Y\_\_ Janese \_\_Y\_\_*

**5. Resolution for 8th Bonding**

*Motion by Ms. Kimble and seconded by Mr. Edwards to approve. Motion was carried 5-0.*

*Edwards \_\_Y\_\_ Kimble \_\_Y\_\_ Leffler \_\_Y\_\_ Vitello \_\_Y\_\_ Janese \_\_Y\_\_*

## **6. Resolution for Budget Inn Claim**

Motion by Mr. Vitello and seconded by Ms. Kimble to approve.  
Motion was carried 5-0.

Edwards \_\_Y\_\_ Kimble \_\_Y\_\_ Leffler \_\_Y\_\_ Vitello \_\_Y\_\_ Janese \_\_Y\_\_

## **7. Resolution to accept Document Scanning Bid**

Motion by Ms. Leffler and seconded by Mr. Vitello to amend waiving the Policy dead line. Motion was carried 5-0.

Edwards \_\_Y\_\_ Kimble \_\_Y\_\_ Leffler \_\_Y\_\_ Vitello \_\_Y\_\_ Janese \_\_Y\_\_

Motion by Mr. Edwards and seconded by Mr. Vitello to approve. Motion was carried 5-0.

Edwards \_\_Y\_\_ Kimble \_\_Y\_\_ Leffler \_\_Y\_\_ Vitello \_\_Y\_\_ Janese \_\_Y\_\_

## **3. From the Chairman**

### **1. Committees: Audit/Finance, Governmental, Personnel**

*Mr. Janese named Ms. Leffler for the Audit/Finance Committee, Mr. Vitello and Mr. Edwards for the Governmental Committee and he asked to abolish the Personnel Committee. Mr. Ottaviano will have a resolution on next month's agenda to abolish the Personnel Committee.*

### **4. Informational Items and Reports**

- 1. Bank Transfer Activity**
- 2. Cash Disbursements**
- 3. Schedule of Investments**
- 4. Capital Construction**
- 5. O & M Report for March**
- 6. 2012 Independent Audit (hard copies distributed at Workshop)**

### **5. Unfinished Business**

- 1. Safety Specialist Contract**

### **6. New Business & Additional Items for Water Board Discussion**

**Executive Session –**

*Motion by Mr. Vitello and seconded by Mr. Edwards to enter into an Executive Session at 5:30 p.m. Motion was carried 5-0.*

*Edwards \_\_Y\_\_ Kimble \_\_Y\_\_ Leffler \_\_Y\_\_ Vitello \_\_Y\_\_ Janese \_\_Y\_\_*

*Executive Session ended at 5:48 p.m.*

**Adjournment of Meeting**

*Meeting was adjourned at 5:48 p.m.*